

ROGUE RIVER SCHOOL DISTRICT #35

Acceptable Use Policy Student Standards

Password Protection

These guidelines are intended for use by all students using the Rogue River School District No. 35 network. Middle and High School students will have a personal network account with a password that is assigned by the network administrators. Elementary School students will use shared network accounts; login information will be provided by their teachers as needed.

Your password allows access to applications, your class work and other files you have saved on the network. This is why password security is so critical.

Do:

- refer anyone who demands your password to the Acceptable Use Policy.
- report anyone attempting to get your username and/or password.
- inform your teacher if you suspect an account or password has been compromised
- logout when you are done using a machine you have logged into.

Don't:

- access files or applications while using another's login and password.
- write down or store a password on-line or on ANY computer system.
- share a password with anyone except your teachers, school administrators, and Technology Department staff.
- use the "Remember Password" feature of applications.

Internet Safety

These guidelines are intended for use by all students who access the Internet through accounts provided by Rogue River School District No. 35.

Do:

- use only your first name online. Unless told to do so by your teacher, don't fill out any online forms that ask for your full name, address, phone number or any other info that would help someone find you. This includes the name of your school, sports team, the town you live in, etc.
- tell your teacher if you come across any information that makes you feel uncomfortable.
- ask your teacher to notify the Technology Department of any public chat rooms or other inappropriate sites that are not blocked by the District.

Don't:

- agree to meet in person with anyone you have met on-line.
- post or do anything online that would hurt someone else. **No cyber-bullying!**
- post or do anything online that is against the law.
- attempt to bypass existing security and/or web filtering applications.
- download or install any software on a district computer without checking with your teacher and the Technology Department.

Ethical Expectations

- Electronic devices such as PDA, cell phones, personally owned computers must adhere to the school policies and follow the Acceptable use regulations.
- **STUDENTS BRINGING** computers onto campus must **NOTIFY** the Building Administration, **PROVIDE THEIR MACHINE'S ADDRESS, AND** have up to-date anti-virus software in use.
- Use of any personal electronic device for hacking, bullying, or other activities prohibited in the Acceptable Use Policy will result in confiscation of the device.

Expectations of Privacy

The district retains ownership and control of its computers, hardware, software and data at all times. All communications and stored information transmitted received or contained in the district's information systems, including e-mail, sent or received is not considered private or confidential and may be subject to monitoring by the superintendent or his designee; this may include real-time monitoring of network activity. By using the district's system, individuals consent to have that use monitored by authorized district personnel. Rogue River School District #35 reserves the right to access and disclose, as appropriate, all data contained on district computers and district-owned e-mail system. Use of district equipment or software for any unauthorized purposes is prohibited.