



**Principal ~ Dan Smith**

**Vice Principal ~ Tori Kirkpatrick**

**Our CREED:**

**Creating a Respectful Environment Everyone Deserves**

**1898 East Evans Creek Road  
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**OFFICE HOURS: 7:30 am – 4:00 pm**

# ***Welcome to Rogue River Junior/Senior High School***

## **OUR VISION**

Rogue River Junior Senior High School is a tight-knit learning community that will provide a safe, positive atmosphere that, through education, will inspire, challenge, and support individuals as they prepare to make the world a better place.

## **OUR MISSION**

Rogue River Junior Senior High School meets all students where they are and provides them experiences, knowledge, skills and inspiration that will allow them to live a fulfilling life and contribute to a vibrant future in our community.

## **OUR VALUES**

**Community** - Our actions affect others in our community. We have a responsibility to act in a way that positively impacts others.

**Respect** - Each student and adult that works and learns in Rogue River School District deserves to be treated with respect.

**Learning** - Our primary goal is to empower students to go forth, work collaboratively or individually, ask questions and find their own truths.

**Perseverance** - The process of not giving up. We can overcome anything with teamwork, hard work and the belief that greatness emerges from life's challenges.

**Service** - The act of giving to a person or cause is a powerful learning tool with a positive impact on the community.

## **NON-DISCRIMINATION POLICY**

The Rogue River School District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the non-discrimination policies:

Dr. April Harrison, Director of Special Programs/Title IX Coordinator  
518 Main Street, Suite B, Rogue River, OR 97537  
[april.harrison@rogue.k12.or.us](mailto:april.harrison@rogue.k12.or.us)  
541.582.6003

## **Purpose of the Handbook**

This handbook is a summary of the general rules and regulations regarding student conduct at Rogue River Junior Senior High School. It is not a complete reference for all policies governing our school. It is designed to cover critical and common topics for student reference. Rogue River District #35 policies can be obtained from the district office or the district web site under the "School Board" tab. ([www.rogue.k12.or.us](http://www.rogue.k12.or.us))

## OFFICES/ STUDENT SERVICES/ CENTERS

### **Student Services Center**

This location is for students to report for discipline, counseling, scheduling, new students, Vice Principal and Bridges Room. The following personnel are in the Student Services Center:

- Tori Kirkpatrick: Vice Principal
- Sarah Wicks: Counselor
- Leah Langfield: Disciplinarian

### **Front Office**

This location is for attendance, fees, pre-arranged absences, sick room, Conference Room, Principal's Office, and Check In for all visitors. The following personnel are in the Front Office:

- Dan Smith: Principal
- Janice Harlacher: Administrative Assistant, Bookkeeper, Administration
- Rachel Davis: Administrative Assistant, Attendance, Administration
- Tracy Stinchcomb: Registrar

### **College and Career Center**

This location is for Scholarships, College Advising, Career Advising, Project Youth +, Internships, Work Experience, and as a classroom. The following personnel are in the College and Career Center:

- Brian Pannell: College and Career
- Melodie Gragg: Project Youth + Consultant

### **Library**

This is the location for the media center, Chromebook Support, the Library, the Technology Department Office, and the Library Annex Classroom. The following personnel are in the Library:

- Ann Allen: Library Technician, Chromebook Support, District Test Coordinator
- Tom Bigboy: Director of Technology, High School Technology Teacher

### **Additional Offices**

The Office of Sharon Cort

Sharon Cort: Meal Time, Athletics, Administration

The Office of Speech

Jayme Matthews: Speech Specialist

The Office of Special Education

Carlos Amaya: High School IEP Case Manager

Trayce Jensen: Jr. High School IEP Case Manager

The Office of Options, Inc.

Mark Johnstun: Outreach Counselor

Life Skills Classroom

Nicole Bourdon: Life Skills Case Manager

Raquel Devries: Life Skills Instructional Assistant

Matt Hunt: Life Skills Instructional Assistant

Kelly Fliegel: Life Skills Instructional Assistant

# ACADEMICS

## Grading Scale

<i>Letter Grade</i>	<i>Percentage</i>
A	90 - 100%
B	80 - 89%
C	70 - 79%
D	60 - 69%
F	0 - 59%

### Pass or No Pass Grades

All Teacher Assistants, Office Aides, Work Experience, and Credit Retrieval Courses are graded with a Pass (P)/No Pass (NP) system. A grade of "P" or "NP" will appear on the student's official transcript but will not affect the student's overall grade point average (GPA).

***Academic Grades will be based on a combination of two factors:***

***A) Summative Assessments and***

***B) Formative Assessments.***

***Positive Learning Traits will not be factored into Academic Grades.***

**Summative Assessments:** Tests, projects, and learning experiences that measure what students can do at the end of a unit (or period of learning).

**Formative Assessments:** Assignments, projects, exit slips, note taking, homework and other learning experiences that help students learn and master material in preparation for a Summative Assessment.

**Positive Learning Traits (Non-Academic):** Attendance, punctuality (tardies), classroom behavior, effort, character, organization, turning in progress reports, and study skills are all learning traits that we expect to be positive in all school settings. These factors will not be part of a student's Academic Grade but will be communicated separately from the Academic Grade found on the report card.

**How Academic Grades are Determined:**

<b>Grade Levels</b>	<b>Summative Assessments</b>	<b>Formative Assessments</b>	<b>Positive Learning Traits</b>
7 <sup>th</sup> and 8 <sup>th</sup>	60% of Academic Grade	40% of Academic Grade	0% of Academic Grade
9 <sup>th</sup> and 10 <sup>th</sup>	70% of Academic Grade	30% of Academic Grade	0% of Academic Grade
11 <sup>th</sup> and 12 <sup>th</sup>	80% of Academic Grade	20% of Academic Grade	0% of Academic Grade

**Re-Takes:**

Students may be given opportunities to retake assessments that they fail in order to demonstrate proficiency, as long as they are making adequate progress toward proficiency. The assessment must be retaken within 10 school days of the assessment being returned to the student.

Students will be allowed to retake assessments and the highest grade for each assessment will be awarded to the student.

**Late Work/ Extensions:**

We discourage students turning in late work at RRJSHS. We also understand that learning content is critical, and sometimes there are circumstances that get in the way of a student turning in work on time. Students are able to turn in assignments and assessments for full credit as long as it is approved by the teacher before the due date. If there are circumstances where a student is unable to talk to the teacher because of an absence, etc, they need to get approval from their teacher the day they return to school. Approved late work will be accepted for full credit for 10 school days after the due date, or the day the student returns to school, whichever provides the student the best opportunity to learn the content.

**Academic Honesty:**

Students are responsible for completing their own academic tasks. Copying work, cutting and pasting work, plagiarism, or having other students or parents doing student work is unacceptable and will result in a grade of "0" for that assignment, task or assessment.

**Adding and Dropping Courses:**

Classes may be added and/or dropped from your registered schedule **up to five days** following the beginning of each quarter. Students must complete an Add/Drop form and return this form to the counseling office to complete the process. Courses dropped after 5 days will result in a student receiving an "F" in the course for that quarter.

# GRADUATION

## Graduation Requirements:

ALL students must meet three basic requirements to earn a Rogue River High School diploma:

1. **Credits:** Students must earn twenty-four credits in a program comprising both Required and Elective classes (See below).
2. **Proficiency in Essential Skills:** In addition to credit requirements a student must demonstrate proficiency in the essential skills of reading, writing, and mathematics.
3. **Senior Binder/ Senior Presentation:** Satisfactory completion of senior binder and presentation.

### Traditional Diploma – Class of 2022 and Beyond:

Subject Area	Credits Required
English	4.0
Math	3.0
Science	3.0
Social Studies	3.0
Health	1.0
Physical Education	1.0
Fine Arts/ CTE/ Foreign Language	3.0
Elective	6.0
Total	<b>24.0</b>

**\*\*\*Requirement for Participation in Graduation Ceremony:** School board policy IKF/ IKFB states that all seniors must be enrolled in at least four classes in order to participate in the graduation ceremony and have at least 90% attendance their senior year.

## Other Types of Diplomas:

**Modified High School Diploma:** Students must earn twenty-four credits in a program of study that has been modified from the traditional diploma. The modified diploma lessens the requirements for Language Arts (from four credits to three), mathematics (from three credits to two) and social sciences (from three credits to two). The modified diploma also allows the curriculum to meet the needs of the student. The Modified diploma students must be identified prior to their junior year.

**Honors Diploma:** An honors diploma is only issued with approved application. This diploma requires 26 credits which include 2 years of foreign language, 4 years of science and 4 years of mathematics, maintaining a 3.5 +GPA for class of 2020 and beyond and 65 hours of community service. The Academic Counselor issues and collects Honors Diploma applications.

**Extended Diploma:** The Extended Diploma has less credit requirements in specific areas than the Traditional or Modified diploma. This is open only to special education students and is determined by the IEP team.

**Important Graduation Deadline:**

All required coursework to meet graduation requirements is due to teachers by May 26, 2023 by 11:59 PM in order to walk at graduation.

## **ATTENDANCE**

**Attendance Matters:**

We expect every student to be in every class, every day, every minute of class. Our goal is that every student has 95% attendance or better for the school year. Attendance is a critical factor in student success and the ability to graduate.

**Excused Absences:**

Excused absences are defined by Oregon law (ORS-339.065). Within three days of returning to school after an absence, the parent must contact the school through a phone call or bring in a note signed by a parent that describes the reason for the absence. Excused absences include:

- Illness of student
- Illness or death of an immediate family member where the student's presence at home is necessary
- Family Emergencies within reason as deemed reasonable by administration
- Medical or Dental appointments (These absences will not count against a student's attendance percentage as long as there is a verification note from the doctor's office)
- Mental Health (with parent permission; only excused for 5 school days)
- Administrative approval based on disability, personal, religious, or ethnic considerations

Absences lasting more than three (3) consecutive days for illness will require a doctor's note.

**Unexcused Absences:**

- Unexcused absences include:
- Skipping (on or off campus)
- Presenting an unacceptable verification
- Oversleeping
- Missed the bus
- On campus, in an office, or another classroom without pre-approved teacher permission
- Other reasons that do not meet the criteria for Excused Absences

Unexcused absences are subject to disciplinary action as determined by the administration. In addition, students will receive a "0" for participation points, in class assignments, and/or assessments given on a day where that student has an Unexcused Absence.

**Pre-Arranged Absences:**

Family vacations, hunting, etc. are discouraged, but excused if a pre-arranged form is completed and a parent contacts the school via phone call or signed note indicating the dates of the absence.

Pre-arranged absences of longer than three days must be approved by the administration and all requirements of a pre-arranged absence have been completed. If these absences are not pre-arranged, they will not be excused. \* Pre-arranged absences will not be considered exempt from graduation exercises requirements per board policy IKFB.

**School Sponsored Absences:**

Sporting events, field trips, competitions, and other school approved activities will be excused. Students are responsible for all assignments, information, etc., when they are on school sanctioned events. Students are encouraged to complete assignments prior to their departure.

**Suspended Absences:**

**(OAR 581-021-0065 Suspension)** Suspended students will be allowed to make up final, midterm, unit exams and weekly tests without an academic penalty, but it is within the district's discretion as to whether the student may be allowed to make up daily assignments, laboratory experiments, class discussions, or presentations.

**Checking In and Out of School:**

Students who leave school for any reason must check-out with the Attendance Office. Failure to do so will result in an unexcused absence in the classes missed and will result in disciplinary action. Students must have parental approval to be released early. Students who are returning from an appointment must check in to the Attendance Office before returning to class.

**Tardies:**

Students who are late to class without an "excused" note from the office will be considered tardy. If a student has an "excused" note from another teacher, they must still check in with the attendance office to get the appropriate excused tardy note.

Students more than 10 minutes late to class will be required to check in with the attendance office.

Three tardies per quarter per class will result in a detention, as determined by the classroom teacher. Each additional tardy for that class will result in a detention or other consequence as determined by the classroom teacher.

**Make Up Work:**

Students are responsible for all information and work in every class. Excused absences do not excuse the student from work missed in class. The student and the teacher should collaborate on the students' return to school and develop a plan to make up for missing work.

\*It is the students responsibility to connect with the teacher within 3 days of the students returning to class to develop a plan to make up for the missing work.



**Compulsory Attendance:**

All students between the ages of 7 and 18, who have not completed grade 12, are required to attend school unless otherwise exempted by law. School staff will monitor and report violations of the state compulsory attendance law.

Any parent who fails to send a student to school within three (3) days of notification by the district that their student is not complying with compulsory attendance requirements may be issued a citation by the district for the student's failure to attend school. Violation is a Class C violation of law and is punishable by a court imposed fine of up to \$180 per day, as provided by ORS 339.020 (Duty to send children to school). The district will notify the parent in writing that, in accordance with law, the attendance office will schedule a conference with the non-attending student and his/her parent(s) to discuss attendance requirements.

The superintendent or the designee has the authority to enforce the provisions of the compulsory attendance laws;

1. Failure to send a student to school is a class C violation;
2. A citation may be issued by the district in the amount of \$180 per day.
3. A conference with the parent and student is required.
4. All circumstances must be verifiable through documentation for medical or judicial reasons.

**10 Day Rule:** An absence, explained or unexplained becomes a withdrawal after 10 consecutive days. A student must be present for at least one-half day in order to restart the count of consecutive day's absence – ORS 326.327.125.

## **CODE OF CONDUCT**

The district has authority and control over a student at school during the regular school day, at any school-related activity, regardless of time or location and while being transported in district-provided transportation. In order to protect the rights of all our students, it is important that parents and students understand what behavior is unacceptable at RRJSHS and the consequences of misbehavior.

## **COMMON CLASSROOM EXPECTATIONS**

In order to learn in a positive environment, students are expected to adhere to the common set of classroom rules listed below. Individual teachers may have additional rules to address specific conditions in their classroom.

- Be in class with the required materials and equipment when the bell rings.
- All students need to bring a charged Chromebook and their charger to each class (with the exception of Physical Education).
- Students are expected to be respectful to other students, the teacher, and all other staff members.
- Students will follow the teacher's directives and instructions.
- Students are expected to be on task and allow other students to remain on task.
- Students are expected to maintain and care for personal and school property.

- Cell phones are expected to be off and away when students enter the classroom, and are not to be used during class time unless directed by the teacher.

## **DISCIPLINE: OUR PHILOSOPHY**

We strive to use a combination of traditional consequences and restorative practices in disciplinary situations. The ultimate goal is to help maintain the dignity of the student and to help make the disciplinary process a learning experience for all involved. Sometimes the best outcome will use Restorative practice and sometimes the best outcomes rely on traditional consequences, but in most cases using both traditional consequences and a restorative opportunity to reflect on harm caused and evaluating what will make things right moving forward will be utilized.

## **STUDENT RIGHTS**

A student who violates the Student Code of Conduct shall be subject to disciplinary action. A student's due process rights will be observed in all such instances, including the following:

1. Civil Rights
2. Free and Appropriate Public Education (FAPE),
3. Due Process
4. Free Inquiry and Expression
5. The Right to Assemble Informally
6. The Right to Privacy
7. The Right to Know the Behavior Standards Expected and the Consequences of Misbehavior

## **Restorative Practices**

In many disciplinary situations students will have the opportunity to be guided through restorative questions aimed at supporting truth-telling, identifying needs and related obligations, and making things right with the people most impacted. These questions are generally:

- What happened?
- What were you thinking and feeling at the time?
- Who has been affected by what happened and how?
- What needs to happen to make things right?

Students taking full responsibility for their actions will be given every opportunity to make things right and collaboratively determine outcomes. This process will create an "Accountability Agreement" If agreements made in this process are not upheld, traditional consequences may be utilized in place of a restorative response.

## **Traditional Consequences**

### **Detention**

A school administrator or teacher may detain a student for disciplinary reasons during lunch or after school hours.

### **Loss of Privilege**

The school administration may notify the parent and student of privilege suspension. These privileges may include removing the student from the media center, cafeteria, class participation, loss of participating in graduation ceremonies, etc. In addition, they could include the loss of privilege to park on campus, ride the school bus and participate in activities, etc.

### **Lunch Detention**

Lunch detentions will be used as a consequence for minor behavioral incidents including personal displays of affections, minor classroom disruptions, and tardies. Students in lunch detention will be served in the Bridges room.

### **After School Detention**

After School Detention is held from 3:30 to 5:00 PM. Parents may be asked to arrange for the transportation of the detained student; however, if the parent cannot or will not provide it, an alternative disciplinary procedure must be substituted. Students are to bring homework, reading, or writing assignments for the study session. No food or drinks are allowed. Cell phones and Personal Electronics are not allowed during After School Detention. After School Detention can only be reassigned if arrangements have been made through Administration.

### **In-School Suspension**

It is our firm belief that students belong in school every day where each of them can receive an education. If a student has acted in a manner that requires suspension; our first option may be to provide a student in-school suspension (half or full day). The student will be required to get his or her assignments for the day of suspension. He or she must follow all rules governing the detention room. If the student does not comply with the rules of the detention room, he or she will be suspended out of school.

### **Suspension (Out of School)**

A student may be suspended from school for willful violations of the Student Code of Conduct, including conduct which materially and substantially disrupts the rights of others to an education, endangers the student or other students or district property. The student may be excluded from school and all school related activities for a period of up to ten school days. The student is informed that he/she is subject to suspension and may discuss his/her side of the situation with the appropriate school official. Parents will be notified of the action and a parent conference may be held. While on suspension, students are not to be on any school or district grounds and violations may result in charges of criminal trespassing being filed with the Jackson County Sheriff's Department.

Suspended students will be allowed to make up final, mid-term, unit exams and weekly tests without an academic penalty, but it is within the district's discretion as to whether the student may be allowed to make up daily assignments, laboratory experiments, class discussions, or presentations. (OAR 581-021-0065 Suspension)

**Behavior Contract**

A student who continues to display certain behaviors that do not match our common classroom expectations may be placed on a Behavior Contract. This is an agreement between the student, the parent and the school/ classroom teacher that is designed to support the student in meeting the expectations of the school or classroom. It will describe the area of needed growth, what will happen if the growth occurs and what happens if the desired behavior does not occur. The goal is to use the contract as a tool to improve behavior.

**Expulsion**

A student may be expelled for severe or repeated violations of the Student Code of Conduct. The student is suspended and informed that a recommendation for expulsion will be made. Students expelled from another district will be denied admission to our District. Students and parents will be notified of the pending expulsion and informed about their rights. The student will be advised of district or community educational alternatives. The District Office will notify students/parents of available alternatives to expulsion. These alternatives are on file at the District Office.

**Discipline of Disabled Students**

A student being served by an Individual Education Program (IEP), who engages in conduct which would warrant suspension for a non-disabled student, may be suspended for ten (10) school days for violations of the Student Code of Conduct.

When a disabled student is suspended more than ten (10) consecutive school days, or for more than ten (10) cumulative school days during a school year, or is being expelled, the student's parents will be notified immediately (within 24 hours) of the circumstances of the misbehavior and the time and location of the student's IEP Team Meeting. The IEP Team will determine whether the misconduct is a manifestation of the student's disability. Should the IEP Team conclude the misconduct has no relationship to the student's disability; the student may be disciplined in the same manner as would other students.

If the IEP Team concludes the misconduct is a consequence of the student's disability, the Team may recommend alternative placement for the student. The district may not expel a disabled student or terminate educational services for any behavior which is a consequence of the disability.

If the district determines that the student's behavior, which is related to his/her disability, poses imminent danger to others and the parent refuses to agree to a change of placement, the district may suspend the student for up to ten (10) school days or ten (10) cumulative school days, to provide a general planning and "cooling off" period. At the end of the ten (10) day period, the student shall be allowed to remain in his/her current school placement unless the district has obtained a hearings officer or court order to change the student's placement.

## **Bridges: “Building Paths Back to the Classroom”**

### **What will the Bridges room be used for?**

The Bridges room is a supervised area for students who are unable to remain in class under the following conditions:

- Unable to comply with classroom expectations after teacher interventions. (Disruptive behavior)
- Needs a break to reset before returning to class
- Staff member needs a place to conference with a student

Bridges will also serve as the supervised space for:

- Lunch Detention
- In-School Suspension

The goal of the Bridges program is to assist students in taking responsibility for their behaviors and help students learn the skills necessary to be a successful member of the Chieftain community. To that end staff in Bridges will provide the following services for staff and students:

- De-escalate and help students process strong emotions
- Guide students to accept responsibility for their behavior
- Work with teachers to create behavior plans
- Provide on-going support and follow through with behavior plans
- Assist students with navigating tough conversations with teaching staff
- Assist students with skill development needed to succeed in the classroom
- Create and maintain accountability contracts
- Review staff referrals and apply appropriate disciplinary actions

### **What Bridges will not be used for?**

While the Bridges staff will work with students on a variety of behaviors, the focus will remain on disruptive behaviors that harm the learning environment for others. Students will not use Bridges for:

- A place to avoid going to class
- A place to send students who are not working in class (non disruptive)

### **What can you expect when you send a student to Bridges?**

Behaviors and situations can be unpredictable. However, the staff in Bridges will work to complete the following when a student arrives:

1. De-escalate and process reason for visit
2. Document student point of view
3. Review appropriate behaviors needed to return to class
4. Create a plan for re-entry (written or verbal depending on severity)
  - a. Does it require a teacher meeting?
    - i. Informal
    - ii. Formal
  - b. Student and/or staff agreements
5. Determine consequences when appropriate
6. Communicate with appropriate staff regarding outcome

## **UNACCEPTABLE BEHAVIOR: RRJSHS NON-NEGOTIABLES**

Behaviors outlined in this section are considered the most serious offenses and will be treated with strict, progressive discipline. Typically this will result in suspension. If appropriate, law enforcement will be contacted.

### **1. Harassment/ Bullying (Including Sexual Harassment):**

Language and behavior which insults, defames, intimidates, torments, humiliates, or threatens harm against another person will not be tolerated. Harassment and bullying include social, physical, sexual, cyber, and verbal forms. Bullying is considered a form of harassment when it meets district established criteria of a) unfair match or imbalance of power, b) repeated, and c) intent to harm.

Incidents of harassment/bullying should be reported to administration as soon as possible. Reports of harassment/bullying will be investigated, and appropriate action will be taken.

### **2. Prohibited Items: Drugs, Alcohol, Tobacco, Weapons**

School Board Policy prohibits the use and possession of a) alcohol, b) drugs, c) tobacco products, d) drug paraphernalia (vape pens, pipes, lighters with residue), e) weapons, and f) explosive devices including fireworks on school grounds or at school sponsored events.

Reports of possession of such items may result in search of student lockers, and personal items. Prohibited items are subject to seizure and forfeiture.

### **3. Violence:**

Confrontations, either physical or verbal, will not be tolerated at RRJSHS. Fighting, physical aggression that could lead to fighting, inappropriate physical contact on the part of one or more persons, and threats of violence will result in immediate disciplinary action. Videotaping of fighting and violence will result in disciplinary action.

Students should report potential incidents to a trusted adult as soon as possible and make all attempts to avoid confrontations in the school setting. Staff can assist in mediation of potentially volatile situations with the goal of creating workable solutions for all.

## **OTHER UNACCEPTABLE ACTIONS/ ACTIVITIES**

**1. Affection:** Any inappropriate public display (kissing, sitting on each other's lap, laying on each other, hugging for an extended period of time, etc.) There are to be no physical or verbal signs of relationships between Jr. High School Students and Sr. High School Students on Rogue River School District Property and/or Busses/Transportation Vehicles.

**2. Attendance Violation:** See the attendance section on pages 8 - 10.

**3. Automobile Misuse:** Driving off campus during class time, driving recklessly, parking on the grass, driving other students off campus, sitting in a vehicle during class time, break time or lunch, and vandalizing other vehicles on campus is all misuse of an automobile.

- 4. Cheating/ Plagiarism/ Forgery / Academic Integrity:** Writing or giving false or misleading information to school officials by forging parent's, guardian's or any other person's signature on any letter or other school document, cheating, plagiarizing, turning in another person's papers, projects, computer programs, etc., as the student's own, and/or any other misrepresentation of the truth.
- 5. Defiance of Authority/Insubordination:** Refusal to cooperate with reasonable requests of school personnel after clear instructions, warnings, reflect and return, etc.
- 6. Destruction of Property/ Vandalism:** Intentionally damaging, defacing, (including tagging/graffiti), or destroying property. It is each student's responsibility to show respect for all district property. Any student who willfully damages or defaces district property will be disciplined. Vandalism is the willful or malicious destruction or defacement of public or private property. The student and the parent or parents having legal custody of the student will be liable for the amount of the assessed damages not to exceed \$5000 plus costs if legal action is required (ORS 339.270).
- 7. Disorderly Conduct:** Behavior which is disruptive to the educational procedure of the school; includes profanity directed toward a teacher and obscene behavior.
- 8. Extortion:** Demanding money or something of value (includes lunches) from another person in return for protection from violence or threat of violence.
- 9. Fire Starting Equipment:** Bringing on to Rogue River School District property or possessing any of the following, is prohibited: matches, lighters, fireworks, or any other device capable of starting fires.
- 10. Hazing:** To initiate or discipline (fellow students) by means of horseplay, practical jokes, and tricks, often in the nature of humiliating or painful ordeals.
- 11. Inappropriate use of technology:** Student misuses school issued Chromebook, personal cell phone, school technology, or other electronic devices including video games.
- 12. Leaving campus without permission:** Leaving on foot, via automobile, or other means during regularly scheduled class time is not permitted. Students in grades 10, 11 and 12 can leave campus during lunch time. Leaving campus during lunch is a privilege that may be revoked if a student is late or absent for classes immediately following lunch time.
- 13. Lewd Conduct:** Indecent exposures and/or the use of obscenity, profanity, whether oral, written, or gestured.
- 14. Lying:** A student who willfully or knowingly makes false statements.
- 15. Theft:** Taking, giving, or receiving property not belonging to you.
- 16. Trespassing:** Being on property of which you have not been granted authority to be present.

## Behavioral Responsibilities

### Minor Behaviors

#### Staff Managed

- Minor Classroom Disruptions
  - Talking to students
  - Wandering room
  - Loud voices
  - off-task
- Disrespect to students
  - Rude comments to others
  - Profanity; foul language
- Dress Code
- Does not have required materials
- Technology Violations
  - Use of cell phone
  - Use of Chromebooks
  - Other electronic devices
- Tardies
- Safety
  - Horseplay
  - Use of equipment
  - Directions for classwork
- PDA
- Defiance/Disrespect to Staff
  - Reluctance to follow directions
  - Rude comments; tone

### Major Behaviors

#### Administration Managed

- Drug/Alcohol/Tobacco
  - Use by student
  - Distribution to others
  - Possession of paraphernalia
- Disorderly Conduct
  - Use of profanity towards a staff person
  - Behavior that may cause immediate injury to person or damage to property
  - Behavior that is disruptive to the educational environment
- Physical Aggression
  - Fights
  - Filming Fights
  - Use of force towards another person (one-sided)
  - Rough housing that results in injury to one or more people
- Harassment/Bullying
  - Sexual
  - Verbal
  - Cyber
  - Use of threats/intimidation
- Weapons
- Vandalism/Theft
- Insubordination
  - Refusal to cooperate with a reasonable request after clear, appropriate interventions have been taken
- Unexcused Absences
  - Skipping
  - Off-Campus w/o permission



## Consequences Break-Down

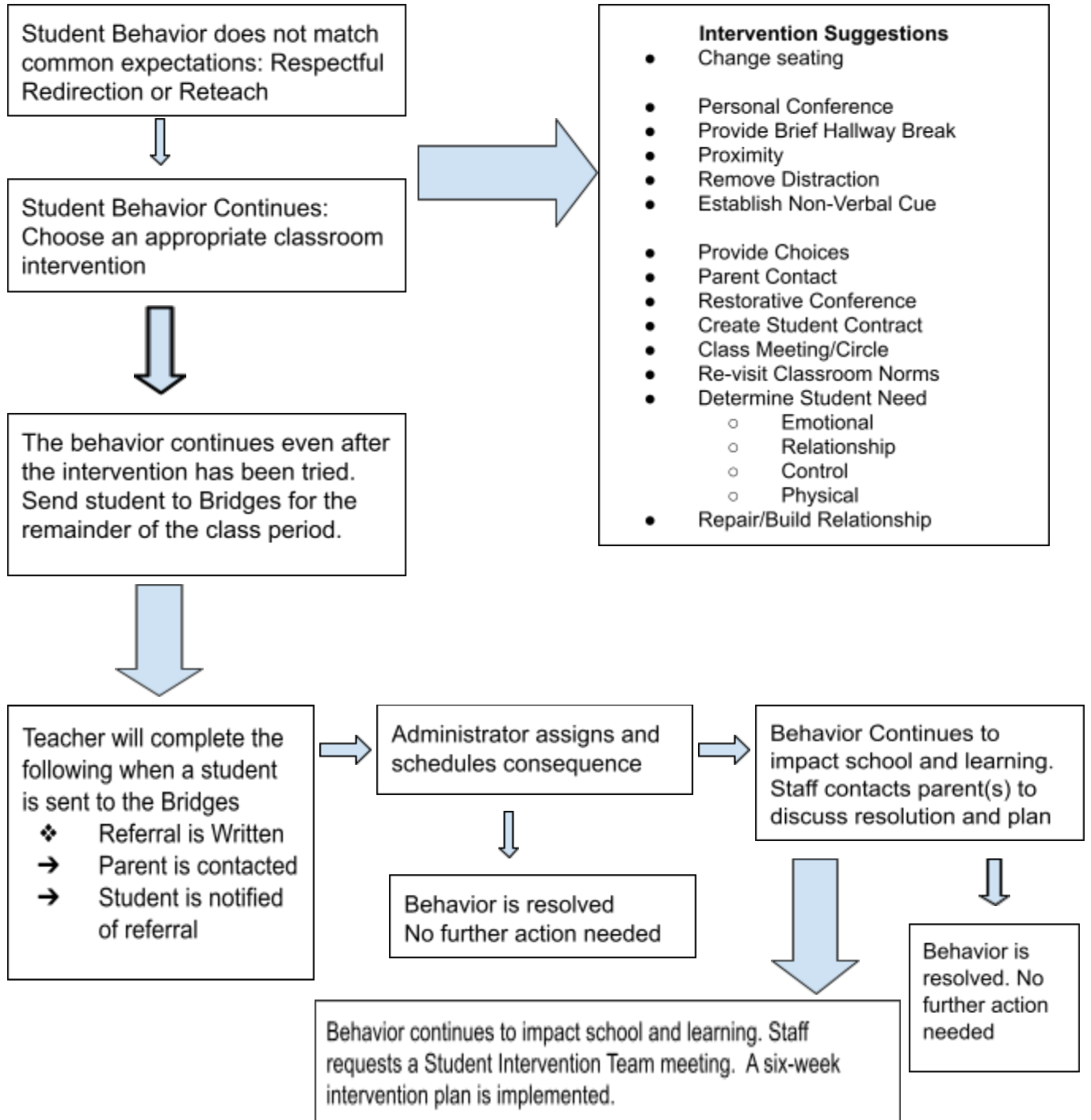
<p><b>Classroom</b></p> <ul style="list-style-type: none"> <li>● Parent Contact</li> <li>● Removal to Bridges for a 10 minutes</li> <li>● Removal to Bridges for remainder of class period.*</li> </ul> <p>*Staff Assigning must connect with the student upon return to class. Does not require formal restorative dialogue.</p>	<p><b>Lunch Detention</b></p> <ul style="list-style-type: none"> <li>● 3+ Tardies</li> <li>● Classroom Disruptions</li> <li>● PDA</li> <li>● Profanity</li> <li>● Technology Violations</li> <li>● Make-up time per teacher arrangement</li> </ul> <p><b>Parent Contact Required</b></p>	<p><b>After School Detention</b></p> <ul style="list-style-type: none"> <li>● Unexcused Absences</li> <li>● Repeated violation of school rules</li> <li>● Transporting students off campus</li> </ul> <p><b>Parent Contact Required</b></p>
<p><b>In-School Suspension</b></p> <ul style="list-style-type: none"> <li>● Attendance Policy Violations (Chronic)</li> <li>● Physical Aggression- minor</li> <li>● Repeated Violation of School Rules</li> <li>● Insubordination</li> </ul> <p><b>Parent Contact Required</b></p>	<p><b>Out of School Suspension</b></p> <ul style="list-style-type: none"> <li>● Fights</li> <li>● Harassment <ul style="list-style-type: none"> <li>○ Sexual</li> <li>○ Physical</li> </ul> </li> <li>● Disorderly Conduct</li> <li>● Insubordination:repeated</li> <li>● Weapons</li> <li>● Possession, Use, Distribution of drugs/alcohol/or tobacco.</li> </ul> <p><b>Parent Contact Required</b></p>	<p><b>Accountability or Behavior Contract</b></p> <ul style="list-style-type: none"> <li>● <b>Behavior*</b></li> <li>● <b>Academic*</b></li> <li>● <b>Attendance*</b></li> </ul> <p><b>Parent Contact Required</b></p> <p><b>*May be used in addition to with other consequences</b></p>

### Creating Positive School Climate

All members of the school community (teachers, staff, administration, students, and families) contribute to creating a positive school culture through communication, commitment to school values, accountability, and mutual respect.

## Staff Managed Minor Behaviors

### *“Connect Before You Correct”*



## OTHER CONDUCT TOPICS IN ALPHABETICAL ORDER

### CELL PHONES AND ELECTRONIC DEVICES ON CAMPUS

Students may be permitted to use the district's system only to conduct business related to the management or instructional needs of the district or to conduct research related to education consistent with the district's mission or goals – for personal use, consistent with the general use prohibitions and guideline/etiquette set forth in administrative regulation. The district Network Acceptable Use Regulation policy is available on the district website at [www.rogueriver.k12.or.us](http://www.rogueriver.k12.or.us). Prior to computer use at Rogue River Junior/Senior High School, students/parents must read and sign the Electronic Communication System Acceptable Use Administration Regulation Student Agreement.

If you bring electronic devices to school, you do so at your own risk.

**The school is not responsible if they are lost or stolen.**

- In case of a genuine emergency, parents should call the school office.
- RRJSHS will enforce an "Off and Away" Policy for the non-educational use of cell phones and other electronic devices during scheduled class time. Devices are to be "Off and Away" in the commons, hallways, restrooms, and office areas during instructional time.
- Pornography of a minor or student on or in a cell phone will immediately result in discipline up to a recommendation for expulsion from administration for both the sender and recipient. In all such cases police will be called.
- There will be no videotaping of students or staff on the RRJSHS campus, at any time. Only under the direction of a staff member and for an academic task will videotaping be permitted.
- Cell phones or any electronic device with video capability will not be allowed in locker room areas or in any restroom facility. These items must remain in hall lockers.

Electronic devices will be confiscated if misused.

- **First Offense:** Device will be kept with the teacher until the end of the class period.
- **Second Offense:** Device will be sent to the office and can be picked up at the end of the day.
- **Third Offense:** Device will be sent to the Office. Student's parent or guardian must pick up the item.
- **Fourth Offense:** Device will be sent to the Office. Student's parent or guardian must pick up the item. Recommendation that cell phone or electronic device is checked in at the office or left at home.

### COMPLAINTS – (STUDENT AND PARENT)

A student or parent who has a complaint concerning a classroom/teacher should first bring the matter to the appropriate teacher. If the outcome is not satisfactory, a conference with the principal or administrative designee can be requested and formal written procedures must be followed. If the outcome of the conference with the principal is not satisfactory, a conference with the superintendent or designee can be requested.

If the outcome of this conference is not satisfactory, the student or parent may file a written, signed complaint to the Board in care of the superintendent following the conference with the superintendent or designee and appear before the Board, in accordance with Board policy.

## **DISCRIMINATION**

A student and/or parent with a complaint regarding possible discrimination of a student should make an appointment to speak with the principal.

## **CLOSED CAMPUS – LEAVING CAMPUS**

Rogue River Junior/Senior High School has a ***closed campus policy***. ***The right of an open campus during the lunch period is a privilege for students in grades 10,11, and 12.*** Campus is closed to 7<sup>th</sup>, 8<sup>th</sup>, and 9<sup>th</sup> grade students. With privileges, comes responsibility. Sophomores, Juniors and Seniors may only leave the campus during the designated lunch period. Students returning to campus must immediately leave the parking area. Students who leave campus at lunch are responsible to return in time for their next scheduled class. Students may not leave the campus between scheduled classes. Once students enter the campus in the morning, by bus or personal vehicle, they must remain on campus until the designated lunch period. Students must have their parents/guardian contact the Attendance Office to obtain permission to leave campus for illness, family illness, or family emergency. Normal check-out procedures must be followed. Students dismissed must remain on campus while waiting for the school bus.

## **DRESS AND GROOMING**

Student dress and grooming is the responsibility of the student and their parents using the following guidelines, which includes physical education and co-curricular activities.

We encourage all students to dress appropriately for the school environment. School is an active place where students will sit, stand, move, lift items, and travel throughout the campus both indoors and out. Appropriate attire is more professional in nature than items that should be reserved for the home, the beach, and other less professional settings.

Inappropriate attire includes the following:

- Clothing that reveals excessive skin, such as:
  - Tops that reveal excessive skin including cleavage and/or midriff
  - Muscle shirts with side cutouts that show excessive skin
  - No strapless shirts regardless of worn over bralette or other top.
  - Tops that are backless including halter-tops. Excluding formal dances such as prom.
  - Dresses, skirts, or shorts with hemlines must be long enough as to prevent exposure of student's buttocks when performing regular student activities. If a student must continually "pull down" a hemline to remain covered, the article of clothing is too short.
  - Extensive sagging of pants off the hips.
- No pajamas or other sleepwear (except on school approved days)
- Displays or references to alcohol, tobacco, violence, drugs, and sexual or criminal activity

- Displays offensive language, graphic illustrations or texts that are inappropriate for a school or work place.
- Is vulgar, insulting or demeaning to a particular race, group, or person.
- Sunglasses are not to be worn in the building.
- Shirts and shoes are always required. (Slippers are not acceptable.)
- Hairstyles that impede vision or create a safety issue. (Shop classes, PE, etc.)

Students dressed inappropriately will be asked to change. If the student refuses, the student's parent or guardian will be notified and asked to bring acceptable clothing or take the student home for the remainder of the school day (suspension). Administration will make final determinations regarding appropriate and inappropriate dress.

### **Dress for Physical Education:**

All students enrolled in a physical education class will wear the school issued P.E. uniform.

Spandex type shorts are only allowed to be worn as part of an athletic uniform during an athletic practice or competition.

### **EMERGENCY DRILLS**

Emergency drills are a state requirement. Follow posted instructions for exiting and follow your supervisor's directions quickly and orderly. Return promptly to class at the direction of your supervising teacher.

### **FOOD AND BEVERAGES**

Food, beverages and candy are permitted in classrooms only with teacher approval. Cafeteria food is to be eaten in the cafeteria or at designated areas. Make sure waste is properly disposed of. Littering and/or purposefully spilling food will result in disciplinary action.

*In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.*

*Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.*

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](http://www.ascr.usda.gov/complaint_filing_cust.html), (AD-3027) found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

*This institution is an equal opportunity provider.*

## **HALL PASSES**

Classroom passes are required for a student to be out of class. During the first 10 minutes and the last 10 minutes of class, students will not be released (unless it is an emergency). Only one student can leave the classroom at a time.

## **MEDIA ACCESS TO STUDENTS**

Media representatives may interview and photograph students involved in instructional programs and school activities, including athletic events, with Administrative approval. Information obtained directly from students does not require parental approval prior to publication.

Parents who do not want their student interviewed or photographed should direct their student accordingly. District employees may release student information only in accordance with applicable provisions of the education records law and Board policies governing directory information and personally identifiable information.

## **PROGRAM EXEMPTIONS**

Students may be excused from a state-required program or learning activity for reasons of religion, disability or other reasons deemed appropriate by the district. Additional information is available by contacting the School Counselor, at (541) 582-3297.

## **SCHOOL PHONE**

The school phones **are not** for student use, except during an emergency. A student phone is provided before school, at lunch, and after school for limited use (for transportation arrangements, homework, lunch money, etc.).

## **SEARCHES AND QUESTIONING**

Administration or an administrative designee may search students, his/her personal property and property assigned by the district for the student's use at any time on district property or when the student is under the jurisdiction of the school. Such searches will be conducted only when there is reasonable suspicion to believe evidence of a violation of a law, Board policy, and administrative regulations is present.

District-owned storage areas assigned for student use, such as lockers and desks may be routinely inspected at any time. Such inspections may be conducted to ensure maintenance of proper sanitation, to check mechanical conditions and safety, and/or to reclaim overdue library books, texts, instructional materials, property or equipment belonging to the district. The student will generally be permitted to be present during the inspection.

Items found which are evidence of a violation of law, policy, regulation or Rogue River Junior/Senior High School code of conduct may be seized. When appropriate, the district may utilize the Oregon State Police Canine Unit to conduct random premise searches.

In addition, when a student commits drug, tobacco, and/or alcohol-related offenses or any other criminal act, he/she may be referred to law enforcement officials as determined by administration. Administration may require a student suspected of an alcohol/marijuana related offense to submit to a breathalyzer or urine test. Parents will be informed and provided the opportunity to be present.

### **Questioning:**

Should law enforcement officials find it necessary to question students during the school day or during periods of extracurricular activities, the principal or designee will be present when possible. An effort will be made to notify the parent of the situation.

Parents are advised that in suspected child abuse cases, the services to children and families and/or law enforcement officials may exclude district personnel from the investigation procedures and may prohibit district personnel from contacting parents.

## **SKATEBOARDS/ SCOOTERS/ SQUIRT GUNS**

Squirt guns are not to be brought on the bus or to school. If brought on the bus or to school, they will be confiscated and you or your parents may pick them up at the end of the school day. Skateboards and scooters must be left in the main office for the day.

## **STUDENT ORGANIZATIONS**

Curriculum related student organizations are permitted at Rogue River Jr. Sr. High School

The following are required for all Student Organizations

1. These organizations are student led but must be advised by at least one staff member
2. These organizations must be related to school curriculum
3. These organizations must follow law, Board policy, and administrative rules
4. These organizations cannot meet during scheduled class time

5. These organizations must be inclusive of all students regardless of the specific topic that is the focus of the organization; there is to be no select membership, rather it will be open to all students
6. These organizations are to be led by students with meeting agendas developed by students (supported by staff is acceptable).
7. These organizations must be respectful of others' opinions, ideas, beliefs, and lifestyle choices and will not encourage hate, disrespect, negativity, illegal activity, or inappropriate actions or content.
8. The name of the organization, meeting times, meeting locations, and staff advisor must be provided in writing and must be approved by the building principal
9. All organizations' advertising materials that will be distributed or posted must be approved by the building principal.

## **TRANSPORTATION OF STUDENTS**

A student being transported on district provided transportation is required to comply with the Student Code of Conduct. Any student who fails to comply with the Student Code of Conduct may be denied transportation services and shall be subject to disciplinary action.

### **Transportation Rules**

The following rules shall apply to student conduct on district transportation:

1. Students being transported are under authority of the bus driver.
2. Fighting, wrestling or boisterous activity is prohibited on the bus.
3. Students will use the emergency door only in case of emergency.
4. Students will be on time for the bus, both morning and evening.
5. Students will not bring firearms, weapons or other potentially hazardous material on the bus.
6. Students will not bring animals, except approved assistance guide animals on the bus.
7. Students will remain seated while the bus is in motion.
8. Students may be assigned seats by the bus driver.
9. When necessary to cross the road, students will cross in front of the bus or as instructed by the bus driver.
10. Students will not extend their hands, arms or heads through bus windows.
11. Students will have written permission to leave the bus other than for home or school.
12. Students will converse in normal tones; loud or vulgar language is prohibited.
13. Students will not open or close windows without permission of the driver.
14. Students will keep the bus clean and must refrain from damaging it.
15. Students will be courteous to the driver, fellow students and passers-by.

### **Discipline and Denial of Transportation**

The following are the disciplinary guidelines which will be used with bus transportation:

1. For most infractions, a citation will be turned into the Vice Principal or his/her designee only after verbal warnings have been issued and further disciplinary action needs to be taken.



2. Upon the second citation, a parent communication will be held by the Vice Principal or designee and a suspension of privileges may result.
3. Receipt of a third citation will result in a loss of bus privileges for up to ten (10) school days. A parent communication will be necessary before reinstating lost privileges.
4. Receipt of the fourth citation will result in loss of privileges up to the remainder of the current school year.

*(Disciplinary sanctions and changes in transportation for a student with a disability shall be made in accordance with the provisions of the student's Individual Education Program (IEP) for students considered disabled under IDEA or the individually designed program for students considered disabled under Section 504 and in accordance with Board adopted policies and procedures governing the discipline of disabled students.)*

## **VEHICLES ON CAMPUS**

Operating a motorized vehicle on school property is a privilege - not a right. Vehicles parked on district property are under the jurisdiction of the district. Again, the district accepts no responsibility for vandalism and theft related to student vehicles. The district requires that all students driving on school property hold a valid driver's license and that the vehicle is currently registered. The student driving the vehicle must be insured under a motor vehicle liability insurance policy or the student or vehicle owner must have provided the Division of Motor Vehicles with other satisfactory proof of compliance with the financial responsibility requirements of the state. Driving safely and following the parking regulations will avoid the inconvenience of having your driving and parking privilege revoked.

### **Vehicle/Parking Regulations:**

1. All students who operate a motor vehicle must register the vehicle in the main office and have the parking permit displayed from their rear-view mirror.
2. The speed limit is 5 miles per hour on school grounds.
3. Speeding, reckless driving, or other abuses of motor vehicle privileges will result in revocation of those privileges.
4. Student parking is permitted in all parking lot areas not designated for staff, visitors, maintenance or accessible spaces.
5. Vehicles are to be parked parallel to the painted spaces so as not to risk damage or accident to other vehicles.
6. Students are not allowed to hang out inside cars during school hours.
7. The parking lot is off limits during class time. Permission is needed from an administrator at those times.
8. Students exiting the parking lot after school must give buses the right of way to exit the parking lot.
9. Illegal substances, apparatus or weapons stored in your vehicle on campus are prohibited and students will be reported to the police and subject to school discipline.

Bicycles ridden to school by students should be locked. Students under the age of 16 must wear a helmet, as required by law. Bicycles are not to be used during class time or lunch unless that student has open campus privileges. The district assumes no responsibility or liability for loss or damage to vehicles or bicycles.

## VIDEO SURVEILLANCE

RRJSHS is covered by a video surveillance system. Your students' actions can be reviewed and used in investigations. We do not allow families to view video surveillance unless it contains no other students or staff members.

## VISITORS

Students will not be permitted to bring visitors, guests, or younger children to school. Visitors will not be allowed on campus during business hours (7:45am – 3:45pm) for any reason unless prior approval is made with administration. Visitors must sign in and receive a visitor tag at the front office.

## MEDICAL

A **written request** for the district to administer prescription and nonprescription medication to students must be submitted to the front office and include: the written signed permission of the parent to include a) the name of the student and medication, b) the route, dosage and frequency of administration and c) any other special instructions. Medication must be **brought to school by the parent** in its **original container**. The ***Authorization for Medication Administration by School Personnel*** and ***Self Medication Agreement forms*** may be obtained from the front office or on the high school website.

Medication not picked up by the parent within five school days of the end of the medication period or at the end of the school year, whichever occurs first, will be disposed of by the district.

Self-medication of prescription and nonprescription medication for K-12 students will be allowed as long as the parent (guardian) permission form is submitted for self-medication of all prescription and nonprescription medications. In the case of prescription medications, permission from the physician or other licensed healthcare professional is also required. Such permission may be indicated on the prescription label. Building principal permission is required for all self-medication requests.

**Students may have in their possession only the amount of medication needed for that school day.** Sharing or borrowing medication is strictly prohibited. Permission to self-medicate may be revoked. Students may be subject to discipline, up to and including expulsion, as appropriate. Board Policy JHCD-AR.

## FEES, GENERAL INFORMATION, & RECORDS

### Fees:

All fees must be paid, in full, before or up to the first day of participation in many classes. No student is exempt from charges for lost or damaged books, locks, materials, supplies, and equipment. ***In accordance with the law (ORS 339.260 and 339.270) and with Board policy, the district shall withhold the grade reports, diploma and records of any student or former student who has any outstanding fees.*** Documents withheld will be released upon payment of the debt. Registration fees and classes requiring fees before participation are listed below.

**2021-22 School Year Fees:**

Car Registration (students driving on campus)	\$10.00
Student Body Card	\$10.00
Yearbook	\$50.00

**General Information****Assemblies**

Assemblies are a valuable part of our educational program. A variety of assemblies are provided to complement our academic and activity program. Student groups may request assemblies through the building administration who will turn the approved request over to the Activities Coordinator. The request should include: purpose, schedule of events, time and name of sponsoring organization, staging, and equipment.

The administration reserves the right to cancel a request or adjust the program. The key to successful assemblies is the behavior of our students. Student conduct in assemblies must meet the same standard as in the classroom. A student who does not abide by the district's Student Code of Conduct during an assembly shall be subject to disciplinary action.

**Daily Bulletin**

A school bulletin is published daily and includes a weekly sports activity schedule. It is posted on the Rogue River Junior/Senior High School website/Facebook Page. The daily bulletin is announced daily over the intercom to students and staff and emailed to all with an email on file.

**Dances**

**High School Students:** Students attending school-sponsored dances must be enrolled at Rogue River Junior/Senior High School or have a guest pass in order to enter the dance. No guest over **19 years of age will** be permitted to attend any Rogue River Junior/Senior High School dances. Rogue River Junior/Senior High School students will be required to show their student I.D. card in order to be admitted to the dance. Guests must be registered by the student host 3 days in advance of the dance and must be approved by administration. The student host will be notified of the approval or denial no later than 1 week prior to the dance. Guest registration forms are available on the District website. Dances usually end at 11:00pm. Junior High School students are not permitted at High School dances. Once a student leaves a dance, he or she may not return.

**Junior High School Students:** *Students attending school-sponsored dances must be enrolled at Rogue River Junior/Senior High School.* Junior High School dances will be held on different dates from Senior High School dances. Once a student leaves a dance, they may not return. Junior High School students are not permitted to have guests attend Junior High School dances which are sponsored by the school. High school students are not permitted at Junior High School dances.

**E-Mail**

All students are provided a school email address that is valid as long as they are enrolled in the Rogue River School District. This email address is a primary way of receiving communication from administration and is also helpful in communicating with teachers. It is encouraged that students frequently check their email, use it for positive communication and in a professional manner. Email

communication that is violent, or involves illegal activity will be flagged by our digital security system and will be investigated by administration.

### **Early Dismissal/Late Arrival**

This section would apply only to students on an IEP, and juniors or seniors with an authorized waiver. If applicable, a student would be expected to arrive prior to his scheduled class and leave following his/her last scheduled class. A student may remain on campus for academic/study reasons only.

### **Google Suite**

All students are provided with an account for the Google Productivity Suite. This allows students to access Google Docs, Google Sheets, Google Calendar and many other useful applications that will help in their academic journey through junior and senior high school. It is expected that students use this tool in a positive and professional manner. If it is misused, certain applications may be locked from individual student use.

### **Lockers**

Lockers belong to the school district and are under the control of the school administration. Students are allowed to use them as a convenience, but lockers **may be opened** at the discretion of the administration. The school, its personnel, and the members of the School Board assume no responsibility for items left unsecured or stolen from lockers. Students are charged with the responsibility for their locker's upkeep. Any lock or lockers not operating properly should be reported to the office. Students should not share the combination with others. Lockers are there to secure student property. Sharing lock combinations contributes to multiple problems for students. Any changes in assigned lockers must be approved and recorded. Students may not post external locker signs without permission of the activities director or administration.

### **Personal Property**

In case of theft, every reasonable effort will be made to assist the student(s) in recovery or location of missing items. Do not place valuables, jewelry, or large amounts of money in lockers. Such items should not be brought to school unless absolutely necessary. The school is not responsible for damage or theft to/from student vehicles.

## **Records:**

**Educational Records- Access Release:** By law, both parents, whether married, separated or divorced, have access to the records of a student who is under 18 unless the district is provided evidence that there is a court order, state statute or legally binding document relating to such matters as divorce, separation or custody that specifically revokes these rights. Parents of a minor, or an eligible student (if 18 or older), may inspect and review educational records during regular district hours.

### **Report Cards**

The school year is split into four nine-week quarters. Each 9-week quarter will be an equivalent of one-quarter year's credit. Progress reports will be issued at the midpoint of each quarter as a snapshot of student progress but will not be recorded on a student's transcript. Report Cards will be issued every nine weeks at the end of each quarter and these grades will be recorded on a student's transcript.

### **Social Security Number**

The provision of the student's social security number is voluntary and will be included as part of the student's permanent record only as provided by the eligible student or parent.

### **Transcripts and Credit Analysis**

At any time, a student may request a copy of his/her credit analysis from the registrar. This will indicate type of diploma, current accumulated credits, grade history, and required as well as remaining credits. To request a copy of your transcript, see the Registrar.

## **ACTIVITIES AND ATHLETICS ROGUE RIVER JUNIOR/SENIOR HIGH SCHOOL**

### **Athletic and Activities Code of Conduct Overview**

The athletic and activities program of Rogue River Junior/Senior High School is designed for the total growth of the student. It is an extension of the classroom and an important part of the total educational program. However, athletes/activities participants are students first. Furthermore, it is a privilege to participate, and as such, one accepts certain obligations and responsibilities beyond those of other students. This code is in effect from the first day the student signs it for his or her first sport until the last day of the OSAA sports calendar year of the student's graduation year. Implementation of the code may be appealed under the due process rights. All athletes/activities participants and parents will be notified and sign for any changes made to the code of conduct annually.

### **ROGUE RIVER JR/SR HIGH SCHOOL ACADEMIC ELIGIBILITY**

Athletics and activities eligibility rules reinforce students' academic success while participating in an athletic/ activities program. Rogue River Jr/Sr High School is a member of (OSAA) Oregon Schools Activities Association and uses the academic eligibility policies and procedures of OSAA as the foundation upon which **No Pass/No Play** rules are defined.

**OSAA and RRJSHS Academics Eligibility:** An eligible student must be enrolled full time (5 or more classes) and making satisfactory progress as defined by OSAA rules\*. An athlete or activities participant must meet all eligibility requirements of the Rogue River School District and the Oregon Schools Activities Association. Students who are enrolled in community college, university, and/or internships will need to meet with the athletic and/or activities director to determine if they are taking enough courses to be eligible to participate.

\* Full Time requirements for homeschooled students, students attending SVA, REACH, or other on-line charter schools are determined by the Athletic Director or Activities Director and/or their designee.

**Progression to Graduation:** Students must have accumulated a minimum number of credits at the conclusion of their freshman, sophomore and junior years in order to participate in athletics/ activities. Individuals not meeting these minimum standards will not be eligible to participate for the entire school year immediately following unless credits are made up through summer school or credit retrieval prior to the first official day of the school year.

<b>Prior to:</b>	<b>Credits Accumulated</b>
Sophomore	4.5
Junior	10.0
Senior	17.0

**OSAA Quarterly Standards:** Athletes and activities participants must achieve passing grades in 5 of the 7 classes to remain eligible for the following quarter. As soon as grades are written to the official transcript, athletic eligibility is established for the next quarter. If a student takes 6 classes, they must pass 5 out of 6, and if they take 5 classes, they must pass 4 out of 5 classes. This includes courses at the college/ university level.

Students who are failing more than 2 courses at progress reports will be placed on Academic Watch and will meet with the athletic director/ activities director to make a plan to remain eligible for the next grading period.

**Rogue River Junior High Students:** Grades are reviewed at progress and quarterly to determine eligibility. Should a student fail more than two classes they will be placed on Academic Watch and will be required to present the eligibility grade check form to all of their teachers for them to sign and then return the form to the Athletic/ Activities Department every Wednesday. Eligibility will be determined on a weekly basis.

## **CONDUCT POLICIES**

### **OVERVIEW:**

Athletes/ activities participants shall conduct themselves in a manner that reflects the high standards and ideals of their team, school, and community. They should always demonstrate our school values. This includes at school, on school sponsored activities and field trips, as well as in our community.

Student conduct from athletics/ activities participants that violates school policy will lead to disciplinary action up to and including suspension or removal from participation.

**Athletic Dress Code:** Athletes/ activities participants will follow the Rogue River Junior/Senior High School dress code with the exceptions of authorized team uniforms and practice gear that is worn at practices and competitions. All students are required to wear shirts at practice and competitions.

**Attendance on Contest Day:** An athlete/ activities participant must be present the entire day of a scheduled athletic event to be eligible. If the contest is on a non-school day, athletes/ activities participants are required to be in school a full day the day of school prior to the contest to be eligible to play. A student more than 10 minutes late to class is considered absent for that class. Any pattern of irregular attendance including excessive tardies may be reviewed by the administration at any time and may result in short-term or long-term ineligibility as determined by the review. The athletic director, activities director, or principal must approve any extenuating circumstance. Appointments must be cleared 24 hours in advance with the Athletic Director or Principal.

**Attendance on a Non-Contest Day:** An athlete/ activities participant with any unexcused absences (Code of A, C, or K in Tyler SIS) in any of their classes will not be allowed to practice. A student more than 10 minutes late to class is considered absent for that class. Any pattern of irregular attendance including excessive tardies may be reviewed by the administration at any time and may result in short-term or long-term ineligibility as determined by the review.

**Code of Conduct:** All students will be bound by the Rogue River Junior Senior High School Code of Conduct as well as the rules and expectations set forth by the coaches/ advisors.

**Discipline:** Athletes/ activities participants who receive school discipline may receive short-term or long-term ineligibility as determined by a review of the athletic director/ activities director and/or administration.

- Any athlete or activities participant who does not attend an assigned Lunch or After School Detention will be declared ineligible for the next contest.
- Students serving In-School or Out-of-School Suspension will not be allowed to practice or participate in any competition for that day.
- Behavior Contracts will be shared with the Athletic Director/ Activities Director and coaches.

**Ejections:** Any student athlete ejected from a contest for the 1<sup>st</sup> time will pay the \$50 OSAA ejection fine. The fine must be paid prior to participation in practices or games. Any student athlete ejected from a 2<sup>nd</sup> contest in any sport will pay the OSAA fine (\$100) and could be suspended up to an additional game above OSAA rules after an administrative investigation. The fine must be paid prior to participation in practices or games. Any student athlete ejected for a 3<sup>rd</sup> time within the OSAA calendar year will be removed from the team in that sport season and is responsible for the entire fine issued by OSAA. The fine must be paid prior to participating in the following sports season.

**Hazing:** Hazing, which is defined as “willful conduct directed at a student that is intended to physically or emotionally intimidate, punish, embarrass, humiliate, ridicule or place any student in a disconcerting position for the purpose of initiation, affiliation, inclusion or membership in any team or organization,” will not be tolerated in any way. Students who participate in hazing events may be suspended from athletic and activity competition, or, if severe enough, removed from competition for that sport or activity for the remainder of the school year.

**Missing Practice:** An athlete/ activities participant who is going to miss a practice will make arrangements with the head coach, advisor, or the athletic/ activities director if the coach is unavailable.

**Tobacco/ Alcohol/ Controlled Substances:** Students are prohibited from the unlawful possession, use and/or sale of alcohol, tobacco, marijuana and other controlled substances, including steroids. Any drug, alcohol, or tobacco offense(s) will be cumulative for the student-athlete's/ activities participant's entire athletic career for grades 7 and 8, and then again for grades 9 - 12. Drug, tobacco, and/or alcohol use during any team function may result in immediate dismissal from the team and the student will be picked up by a parent or guardian if possible.

1st Offenses: The student will be suspended from competition for thirty (30) calendar days from discovery date (the student is expected to participate in practice during the suspension). Suspension will carry from one activity season into the next. The student may be required to comply with additional recommendations from administration before being permitted to rejoin the athletic/activity program. This could include a conference with school administrators, coach(es), advisor(s), parents and students to discuss concerns, impact, support, and making things right for all parties involved. Students will be placed on a probationary period of one calendar year, if no repeat offenses occur during that time the student will begin with a clean slate for future offenses.

2nd Offenses: The student will be fully suspended from the activity/athletic program for one calendar year; however, if the student successfully completes a drug/alcohol program, the suspension will be reduced to 90 calendar days (the school is not responsible for paying for or providing the drug/ alcohol program). In addition, the student will become ineligible to receive awards or letters for the sport being played when the student was suspended. The student may be required to comply with additional recommendations from administration before being permitted to rejoin the athletic/activity program. This could include a conference with school administrators, coach(es), advisor(s), parents and students to discuss concerns, impact, supports, and making things right for all parties involved.

3rd Offenses: Third offenses will require a conference with school administrators, coach(es), advisor(s), parents and student to discuss concerns, impact, supports, and making things right for all parties involved. All previous incidents will be discussed. Athletes/ activities participants will not be allowed to participate in contests for their remaining athletic/ activity career at RRJSHS. Students may petition the school administration and athletic department 1 year after the 3<sup>rd</sup> offense for a reinstatement of athletic/ activities participation. It is up to administration and the athletic department to determine if reinstatement will occur.

**Transfers:** Any student transferring to the Rogue River Junior/Senior High School who has signed and broke the Code of Conduct at a previous high school will follow Rogue River Junior/Senior High School's disciplinary rules. If the Rogue River code of conduct is broken and the student transfers schools this information will be communicated with that school.

**Transportation:** An athlete/ activities participant shall ride school transportation to and from contests and they are expected to follow the rules of the bus. Violation of the bus rules will result in consequences at the school and athletic/ activities level, which could include loss of practices/ competitions or removal from the team.

An athlete/ activities participant shall ride school transportation to and from contests unless their parent or guardian requests they return with them in writing. Students may only be released from school transportation to their parents or guardians, unless they fill out appropriate paperwork and submit it to the Athletic/ Activities Director at least 2 days before the competition. Students will not be released to anyone under the age of 24 due to liability.



## **PARTICIPATION REQUIREMENTS**

**Dual Sports Athlete:** An athlete who wishes to participate in more than one sport during the same season shall enter into an agreement between the head coaches, the athletic director, and his or her parents. Completed forms need to be on file with the athletic department.

**Early Exit:** Any athlete that is unable to complete a sports season for any reason (including injuries) after the first contest will not receive a refund.

**Insurance:** Before participating in a school-sponsored trip outside the district, or in school-sponsored athletics, students and parents must have (1) purchased the student accident insurance, or (2) shown proof of existing personal insurance coverage. The district shall not be responsible for costs of treating injuries or assume liability for any other costs associated with an injury. At the beginning of each sports/competition season, the district will make available to students and parents a low-cost student accident insurance program. Parents are responsible for paying premiums (if coverage is desired).

**Lettering Requirements:** All coaches/ advisors will provide participants with the written requirements for lettering prior to the first game of competition. A student who earns a varsity letter the first time will receive a chenille letter, certificate and emblem. No more than one school chenille letter will be given to an individual student.

**Physical Examination:** OSAA requires every athlete to have a Pre-Participation Physical Examination before being allowed to participate in any activities. These examinations must be documented every other year and kept on file with the high school. The forms can be picked up in the main office at Rogue River Junior/Senior High School or on the school's website.

**Returning Equipment:** Athletes/ activities participants must return all equipment owned and issued by the Rogue River School District within two weeks after the conclusion of the season or be held financially responsible. The end of the season is defined as the last competition of the season.

**Student Participation Fees:** All students' participation fees must be paid prior to the first game/competition of the season. If fees are not paid, the student athlete/ activities participant will not be able to participate unless an administrative approved payment plan is in place.

- Junior High Sports does not have participation fees.
- High School Sports fees are \$50 per sport per athlete.

**Transfer Sports:** An athlete who wishes to transfer from one sport to another must have the consent of both coaches and the athletic director. The approval from the coach of the sport being dropped must be obtained first.

## **RECONSIDERATION REQUEST**

In the event that a parent/guardian and/or student believe that there are extenuating circumstances associated with a student's violation of this Code of Conduct the parent/guardian and/or student must provide a written explanation of such circumstances to the athletic director/ activities coordinator within three days of the imposition of the related consequence.