

# *Rogue River Junior/Senior High School*

## 2018-2019 STUDENT HANDBOOK



Principal ~ Christopher P. Carmiencke  
Vice-Principal – Tori Kirkpatrick

### **The Chieftain Way: Our Creed**

Chieftains create a respectful environment everyone deserves.

We seek to understand unique perspectives, find answers and tell the truth.

We never give up. We can overcome anything with a positive attitude.

We are persistent, kind and we take responsibility for our actions.

We serve our community, our school and ourselves, so that Rogue River thrives.

We, Chieftains, do the right thing even when no one's watching!

1898 East Evans Creek Road  
P.O. Box 1045 ~ Rogue River, OR 97537  
Office (541) 582-3297 ~ Fax (541) 582-6005  
[www.rogueriver.k12.or.us](http://www.rogueriver.k12.or.us)

Anonymous Tip Line: (541) 203-0279

# Welcome to *Rogue River Junior/Senior High School*

## OUR VISION

Rogue River Junior Senior High School is a tight-knit learning environment that will provide a safe, positive atmosphere where individuals are inspired, accepted, supported, and challenged as they prepare to help make the world a better place.

## MISSION

“Building Futures Where Character Matters.”

## VALUES

1. **Community**- Our actions affect others in our community. We have a responsibility to act in a way that positively impacts others.
2. **RESPECT**-Each student and adult that works and learns in Rogue River School District deserves to be treated with respect.
3. **Learning**- Our primary goal is to EMPOWER students to go forth, work collaboratively or individually, ask questions and find their own truths.
4. **Perseverance** is the process of not giving up. We can overcome anything with teamwork, hard work and the belief that it will all work out the best it can for everyone.
5. **Service**, the act of helping or doing for another, is a powerful learning tool with a positive impact on the community.

## EQUAL EDUCATION OPPORTUNITY

Rogue River School District #35 does not discriminate on the basis of race, religion, color, national origin, disability, marital status, sex or age in providing education or access to benefits of educational services, activities and programs in accordance with Title VI, Title VII, Title IX, and other civil right or discrimination issues; Section 504 of the Rehabilitation Act of 1973, as amended; and Title 11 of the Americans with Disabilities Act

*At Rogue River Junior/Senior High School we welcome you to call us with your ideas and concerns. Please call the front office at 541-582-3297 and the secretary will direct you to the proper personnel. We look forward to speaking with you.*

# OFFICE DIRECTORY

**Office Hours: 7:30am-4:00pm**

<b>MAIN OFFICE (Ext. 3)</b>	<b>STUDENT SERVICES (Ext. 5)</b>
<b>Mrs. Sharon Cort - School Secretary</b>	<b>Mrs. Tracy Stinchcomb- Wicks- Registrar/ Counselor Student Services Secretary</b> <b>Ms. Sarah School</b>
<ul style="list-style-type: none"> <li>• Parent Questions &amp; Concerns</li> </ul>	<ul style="list-style-type: none"> <li>• Schedule Appointments with School Counselor: Class Scheduling/ Academic/Crisis Counseling</li> </ul>
<ul style="list-style-type: none"> <li>• General School Information</li> </ul>	<ul style="list-style-type: none"> <li>• Transcript Request</li> </ul>
<ul style="list-style-type: none"> <li>• Family Link</li> </ul>	<ul style="list-style-type: none"> <li>• Change of Address</li> </ul>
<ul style="list-style-type: none"> <li>• DMV Proof of Enrollment</li> </ul>	<ul style="list-style-type: none"> <li>• School Enrollment</li> </ul>
<ul style="list-style-type: none"> <li>• Security</li> </ul>	<ul style="list-style-type: none"> <li>• Records</li> </ul>

<b>ATTENDANCE (Ext. 1 )</b>	<b>ATHLETICS (Ext. 4)</b>
<b>Attendance Secretary</b>	<b>Mrs. Paula Wright- Moses- Athletics Secretary</b> <b>Mr. JJ Athletic Director</b>
<ul style="list-style-type: none"> <li>• Excuse Student Absence/Tardies</li> </ul>	<ul style="list-style-type: none"> <li>• Athletic Questions or Concerns</li> </ul>
<ul style="list-style-type: none"> <li>• Check Students In/Out</li> </ul>	<ul style="list-style-type: none"> <li>• Sports Schedules</li> </ul>
<ul style="list-style-type: none"> <li>• Lockers</li> </ul>	<ul style="list-style-type: none"> <li>• Physicals/Code of Conduct/Medical</li> </ul>
<ul style="list-style-type: none"> <li>• Lost and Found</li> </ul>	
<ul style="list-style-type: none"> <li>• Pre Arrange Absence</li> </ul>	

<b>FINANCIAL SERVICES (Ext. 2)</b>	<b>COLLEGE &amp; CAREER CENTER (Ext. 1)</b>
<b>Mrs. Janice Harlacher- Financial/ Principal's Secretary</b>	<b>Mrs. Deb Acosta - Smith-CTE Coordinator</b> <b>Ms. Katarina GEAR UP Coordinator</b>
<ul style="list-style-type: none"> <li>• Fees and Fines</li> </ul>	<ul style="list-style-type: none"> <li>• Scholarships</li> </ul>
<ul style="list-style-type: none"> <li>• Free and Reduced Lunch</li> </ul>	<ul style="list-style-type: none"> <li>• GEAR UP</li> </ul>
<ul style="list-style-type: none"> <li>• Sports Payments</li> </ul>	<ul style="list-style-type: none"> <li>• FAFSA</li> </ul>
<ul style="list-style-type: none"> <li>• Payment Plans</li> </ul>	<ul style="list-style-type: none"> <li>• College Applications</li> </ul>
<ul style="list-style-type: none"> <li>• Contact/Schedule Appointments with Principal/Administration</li> </ul>	<ul style="list-style-type: none"> <li>• Post-Secondary Academic Counseling</li> </ul>

2018-2019

## RRJSHS Bell Schedule

Time	Monday	Tuesday	Wednesday	Thursday	Friday	Monday Assembly	Friday Assembly
8:15 - 9:15	1st	1st	1st	1st 8:15-9:10	PD	1st 8:15-9:10	PD
9:20- 10:20	2nd	2nd	3rd	2nd 9:15-10:10	2nd	2nd 9:15-10:10	2nd 9:20-10:14
10:25 - 11:25	3rd	3rd	4th	3rd 10:15-11:10	4th	3rd 10:15-11:10	4th 10:19-11:13
11:25-12:05	Jr Lunch	Jr Lunch	Jr Lunch	Chieftain Time 11:15-11:40	Jr Lunch	Assembly 11:10-11:40	Assembly 11:18-11:48
12:10-1:10	Jr 4th	Jr 4th	Jr 5th	Jr Lunch 11:40-12:20	Jr 5th	Jr Lunch 11:40-12:20	Jr Lunch 11:48-12:23
11:30-12:30	Sr 4th	Sr 4th	Sr 5th	Jr. Office Hours 12:25-1:20	Sr 5th	Jr 4th 12:25-1:20	Jr. 5th 12:28-1:22
12:30-1:10	Sr Lunch	Sr Lunch	Sr Lunch	Sr. Office Hours 11:45-12:40	Sr Lunch	Sr 4th 11:45-12:40	Sr 5th 11:53-12:47
1:15-2:15	5th	5th	6th	Sr.Lunch 12:40-1:20	6th	Sr.Lunch 12:40-1:20	Sr. Lunch 12:47-1:22
2:20-3:20	6th	7th	7th	6th 1:25-2:20	7th	5th 1:25-2:20	6th 1:27-2:21
				7th 2:25-3:20		6th 2:25-3:20	7th 2:26-3:20

**ROGUE RIVER JUNIOR/SENIOR HIGH SCHOOL  
2018-2019 CALENDAR**

<b>September 2018</b>						
S	M	T	W	T	F	S
						1
2	lh	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24	25	26	27	28	29
<b>November 2018</b>						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	gp	10
11	lh	13	14	15	16	17
18	pt	ti	//	lh	//	24
25	26	27	28	29	30	

<b>October 2018</b>						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	ti	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
<b>December 2018</b>						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	//	lh	//	//	//	29

<b>January 2019</b>						
S	M	T	W	T	F	S
		lh	//	//	//	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	lh	22	23	24	25	26
27	28	29	30	31		

<b>February 2019</b>						
S	M	T	W	T	F	S
					gp	2
3	4	5	6	7	8	9
10	11	12	13	14	ti	16
17	lh	19	20	21	22	23
24	25	26	27	28		

<b>March 2019</b>						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	//	//	//	//	//	30

<b>April 2019</b>						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	gp	13
14	15	16	17	pt	ti	20
21	22	23	24	25	26	27
28	29	30				

<b>May 2019</b>						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	lh	28	29	30	31	

<b>June 2019</b>						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	<b>8</b>
9	10	gp	ti	13	14	15
16	17	18	19	20	21	22
23/30	24	25	26	27	28	29

**September 4**= 1<sup>st</sup> Day of School for Students    **June 11** = Last day of School for Students  
**June 8** = High School Graduation  
**gp** = Grade Prep (no school for students)    **ti** = Teacher In-Service (no school for students)  
**pt** = Parent/Teacher Conferences (no school for students)  
**lh** = Legal Holiday (no school for students or teachers)  
**//** = Unscheduled Day (no school for students or teachers)

# TABLE OF CONTENTS

<b>ACADEMICS.....</b>	<b>7</b>
<b>ACTIVITIES/PROGRAMS.....</b>	<b>12</b>
<b>ATHLETICS.....</b>	<b>13</b>
<b>ATTENDANCE.....</b>	<b>17</b>
<b>CONDUCT AND DISCIPLINE.....</b>	<b>19</b>
<b>STUDENT CODE OF CONDUCT.....</b>	<b>25</b>
<b>FEES.....</b>	<b>28</b>
<b>GENERAL INFORMATION.....</b>	<b>29</b>
<b>MEDICAL.....</b>	<b>30</b>
<b>RECORDS.....</b>	<b>30</b>
<b>ELECTRONIC COMMUNICATION FORM.....</b>	<b>31</b>
<b>ROGUE RIVER Jr/Sr HIGH SCHOOL CREED.....</b>	<b>32</b>

## ***RRJSHS Learning and Formative/Summative Grading***

The main goal of our grading procedures and policies is to foster the joy and experience of learning. Starting in Junior High we emphasize that learning is about the journey. We believe all students will achieve great results when they are active in the learning process. Our educators focus on each individual and how to engage them in the art of the learning.

Our teachers are the students' guide in the educational journey. We understand there may be obstacles and challenges, but we will focus and build upon our student's strengths and interests to ensure learning is relevant and rigorous. We empower our teachers to use their creativity and foster the concept that teaching is an art. In doing this, Rogue River Jr./Sr. High School graduates will have met Oregon State Standards and demonstrates proficiency in essential skills.

Standard grades will be averaged for the final academic standards grade each quarter. An honorable attempt by students must be made and submitted on the due date, or prior arrangements must be made with a teacher for a standard assessment or assignment to be redone or turned in late. If a student demonstrates a sincere attempt at the material, he or she can meet with the teacher to develop a reassessment plan which will include alternative assessment options, when possible, if a student has proven an inability to be successful in the original assessment. RRJSHS is committed to ensuring students have successfully learned the essential standards.

The following guidelines on proficiency base grading Teaching, Learning and Grading were developed by teachers and administrators from Rogue River Junior/Senior High School. The intent of the guidelines is to provide a framework that is consistent with educational best practices, board policy, and state law. At the same time, these guidelines should provide some flexibility for individual teacher use.

### **Guiding Principles:**

#### ***1. Standards – What will be graded?***

- a. Grades must be related to established academic standards and guidelines (i.e. Oregon State Standards, Advanced Placement, College Articulated, district developed)
- b. District/teacher teams (teachers who teach the same course) must clearly articulate student learning targets by course and by quarter in each course taught. Teachers are expected to implement the learning targets developed by their teacher team.
- c. Teachers that teach singleton courses must also base their grades on Oregon State standards and must articulate learning targets by quarter.

#### ***2. Performance Criteria – What determines proficiency? What is sufficiency?***

- a. District/teacher teams must develop performance criteria that clearly articulate the proficiency level required for the course. District/teacher teams will also determine the sufficiency required for a student to demonstrate that they have gained the knowledge and skills. This will be implemented consistently between teachers of the same course.
- b. Rubrics, assessment checklists, and/or other types of scoring guides will be used to provide feedback on formative performances.
- c. Grades will be determined based primarily on a variety of summative assessments.
- d. Provided a student is making adequate progress toward proficiency (as determined by the teacher team), they will be given opportunities to retake failed assessments they fail, or wish to retake, in order to demonstrate proficiency.

#### ***3. Assessment - How will we know if they learned it?***

- a. Assessments will be well designed and reflective of the learning targets being taught.
- b. Common assessments will be designed by teacher teams who teach "like courses". The purpose of using common assessments is as follows:
  - i. Provide evidence that students throughout a common course within the district are demonstrating proficiency.
  - ii. Identify what is working and what needs more work (allows educators to adjust instructional practices).
  - iii. Ensure consistency and equity

#### ***4. Reassessment- If I do not pass the first assessment, what do I do to prove I learned the material?***

Students may be given opportunities to retake assessments that they fail in order to demonstrate proficiency, provided that they are making adequate progress toward proficiency. As we prepare students for post-secondary success, we must help them prepare for exams and assessments that they will not be allowed to retake. The assessment grade will NOT be the average of all the assessments. The assessment must be retaken within 5 days of the assessment being returned to the student.

Juniors and Seniors: If an original assessment score is below a 70% on a 4-point scale, the student has the opportunity to retake the assessment and get additional support from the teacher or building support services. The maximum score the student can receive is proficiency or a 70% on a 4-point scale.

Sophomores and Freshman can retake any assessments and are able to improve their score by one letter grade only.

Junior High Students will be allowed to retake assessments and the highest grade for each assessment will be awarded to the student.

D. All retakes must be done within 5 days of receiving the assessment back.

E.

F. A student is not allowed to take an assessment late without an excused absence. The student also only has the number of days absent to make up the assessment.

**Extensions**

a. To turn in any assessment late, the student must speak to the teacher before the project is due to be eligible to receive the extension.

b. All extensions are subject to teacher approval

**5. Missing Work/Incompletes/Make-Up Work**

a. In order to demonstrate proficiency, students must score a 70% on a 4-point scale or better on the assessment, which is equivalent to a “C” average. “D” grades will no longer be awarded to student work.

**6. Final Grades – What do these include?**

a. Grades will be based primarily on academic achievement. Teachers will use a minimum scale where at most 80% of the grade reflects content knowledge and skills or summative assessments, and at least 20% of their grade is reflected in the formative assessments and learning tasks, skills, and assignments will prepare them for the performance task or summative assessments. This may include essential behaviors and independent practice as well as participation in daily activities.

<p align="center"><b>Summative Assessments</b></p> <p align="center"><b>7<sup>th</sup> and 8<sup>th</sup> Grade 60% of total grade</b></p> <p align="center"><b>9<sup>th</sup> and 10<sup>th</sup> Grade 70% of total grade</b></p> <p align="center"><b>11<sup>th</sup> and 12<sup>th</sup> Grade 80% of total grade</b></p>	<p align="center"><b>Formative Assessments</b></p> <p align="center"><b>7<sup>th</sup> and 8<sup>th</sup> Grade 40% of total grade A-F</b></p> <p align="center"><b>9<sup>th</sup> and 10<sup>th</sup> grade 30% of total grade</b></p> <p align="center"><b>11<sup>th</sup> and 12<sup>th</sup> Grade 20% of total grade</b></p>
<ul style="list-style-type: none"> <li>• Test and quizzes on knowledge and skills</li> <li>• Alternative assessments (verbal demonstration of skill, etc.)</li> <li>• Writing samples/inquiry labs/math problem solving (state work samples)</li> <li>• Projects (if the teacher knows it is the student’s own work or when an individual student’s contribution can be assessed based on their understanding of the knowledge and skills</li> <li>• Summative assessments</li> <li>• Essential Skills and Behaviors assessed over the duration of the course</li> </ul>	<ul style="list-style-type: none"> <li>• Effort in learning, respect, participation, responsibility, creativity</li> <li>• Openers/Warm-ups</li> <li>• Daily</li> <li>• Practice</li> <li>• Notes</li> <li>• Class work/homework</li> <li>• Projects (when a teacher cannot be certain that it is a student’s own work)</li> <li>• Turning in grade printouts/progress reports</li> <li>• Other formative assessments</li> <li>• This section will not affect the standards based report card.</li> </ul>

b. All evidence of the student’s knowledge should be considered.

c. Teachers should use their professional judgment following district guidelines looking at all the data and information they have on a specific student.

d. Appropriate tools (e.g. School Master/family link, portfolios and checklists) will be used to record and maintain evidence of achievement and work habits.

**7. Non-Academic Factors - Are these figured into the grade?**

These factors will not affect the students’ proficiency of the standard but will affect the overall letter grade.



- A. Attendance - reported separately
- B. Group Scores – individual student achievement only
- C. Extra credit - will not be provided
- D. Career Related Learning Standards

**8. Communication - With whom do we communicate?**

- a. Teachers must ensure that students understand how their grades will be determined.
- b. Teachers will clearly communicate with parents the learning targets and outcomes to be measured for the given course of study.
- c. Teachers will include standards and learning targets within their course syllabus.
- d. Students should be involved in the assessment process, record keeping, and communication of their achievement and progress.
- e. It is critical that teachers keep records up to date on School Master/Family link to facilitate quality communication.

**9. District Grading Scale: Used for progress reports and report cards**

- A Mastery 90-100%
- B Approaching Mastery 80-89 %
- C Proficient 70-79 %
- F or NP Working Towards Proficiency 0-69 %

**Terms and Definitions**

Term	Definition
Assessments - Formative	Formal and informal process teachers and students use to gather evidence for the purpose of improving learning
Assessment- Summative	Assessments that provide evidence of student achievement for the purpose of making a judgment about student competence or program effectiveness  Summative assessment is characterized as assessment of learning and is contrasted with formative assessment, which is assessment for learning
Core Classes	Math, Language Arts, Science and Social Studies
Content knowledge and Skills	These are the skills most commonly associated with the assessed state standards
Curriculum map	Developed by teacher teams identifying the standards, content and skills divided into units with an established but flexible pacing schedule
Learning Targets	The knowledge and skills students are expected to learn stated in student friendly language (i.e. "I can")
Proficiency	Sufficient evidence of student demonstrated knowledge and skills that meet or exceed defined levels of performance.
Proficiency Based Learning (PBL)	This term refers to a system in which teachers assess and grade students based on content specific knowledge and skills with less emphasis being placed upon behavior, tardiness or extra credit because those elements do not reflect a student's knowledge.

Rubrics	A scoring guide that defines the level of performance within a standard. For example, the students is "proficient" within the standard, "approaching master" or a "master" of that standard
Sufficiency	he number or amount of times a student must demonstrate proficiency

*Assessment Options to Measure Student Knowledge and Skills Assessments* serve as a GPS for teachers by laying out a pathway to identifying what students already know and can do and what they still need to learn. Without this information, teachers may teach information students-already knows or skills they already have. Teachers can use the information gained through frequent and purposeful assessments to double back and reteach a learning concept students didn't grasp or to move more quickly to keep pace with the advanced learners. Along the way, teachers adjust the activities and tasks to address unique student needs. The frequent and "just in time" assessments are known as formative because they form the pathway to the learning target. At a point identified by either the teacher or the student, there is a summative assessment that measures student learning before moving on to the next learning target. An abbreviated list of suggested formative and summative assessments follows, with many working for either assessment purpose.

<b>Formative</b>	<b>Summative</b>
<i>Formative assessments occur regularly and inform the teacher and the student about what the student knows and can do. They provide a roadmap for routine instructional decisions to help each student reach the learning target.</i>	<i>Summative assessments are capstone activities that measure what the student knows and can do at the end of a unit or period of learning. Students may complete multiple summative assessments in order to prove " proficiency in the learning target. Teachers can provide a variety of ways students can share their learning.</i>
Anticipation guides	Artwork
Classroom performance system check-ups	Blogs
Concept mapping	Board games
Cooperative learning strategies	Bulletin boards
Discussion questions	Charts/diagrams/graphs
Entrance/exit notecards	Computerized learning: blogs, PowerPoint, presentations, podcasts, video games, web pages, wiki entries
Graphic organizers	Costumes
Guided work with high lighters	Debates
I Do/We Do/You Do	Demonstrations
Individual whiteboards	Discussions
KQL Charts	Flip charts
Peer evaluations with rubric	Game shows
Quick response writing	Journal entries
Quick writes	Learning centers
Rankings	Mock trials
Short quizzes with leveled questions	Models, murals

Think/pair/share	Original writings: books, letters, news accounts, plays, poems, songs, stories, compositions, journals, etc.
Thumbs up, down, sideways	Portfolio collections
Write what you know assignments	Radio shows
Verbal checks with teacher	Tests, quizzes

Taken from "It's About Time: A Framework for Proficiency-Based Teaching and Learning" by Diane Smith

### ACADEMIC HONESTY

Students have the responsibility to do their own academic tasks.

### ADDING AND DROPPING COURSES

Classes may be added and/or dropped from your registered schedule **up to five days** following the beginning of the semester. To add or drop a class, you must obtain an Add/Drop form from the counselor and have both the instructor(s) and your parent or guardian sign the form. This form must be returned to the counseling office to complete the process. No drop or add procedure will be implemented until the parent has authorized the change. Courses dropped after 5 days will result in a student receiving an "F" in the course for that quarter. If a student drops a class with parental permission, they are still required to fulfill minimum class requirements as designated by Rogue River Board Policy.

### COLLEGE EXAMS

The PSAT will be given each fall.

AP Literature Test and Music Theory class will be given each spring.

Visit [www.collegeboard.org](http://www.collegeboard.org) for SAT examination information. Visit [www.ACT.org](http://www.ACT.org) for ACT examination information.

### CURRICULUM

Academically we have a varied curriculum including advanced classes in English, Math, Science, and Vocational Sciences. Spanish is offered as a second language. Our physical education classes are co-ed. Our vocational science programs seek to prepare students with necessary life skills as well as develop appreciation for the arts. Seniors and juniors **on track to graduate** must apply for a waiver of this requirement if authorized in writing by their parent and the principal. A traditional diploma plan requires 25 credits and an honors diploma requires 26 credits.

### Family Link

Family Link is an online software program which allows users to check attendance, grades, test scores, assignments, special announcements and school calendars of upcoming activities. Parents and students are given an activation code from the school office that they enter at the website; create a screen name and password which grants access to the individual student's records only. Assignments and grades are updated weekly and attendance is updated daily. Parents may stop by or call the school to speak to Sharon (541-582-3297) to obtain their access code and instructions for Family Link.

### GRADUATION

Students must pay all outstanding fees, maintain a 90% attendance rate their senior year, and meet all requirements for a high school diploma as mandated by the state of Oregon and Rogue River School District before they will be permitted to take part in the district's graduation exercises. Foreign exchange students who are enrolled as seniors will be given a certificate of attendance as described by the Oregon Department of Education.

Graduates must wear appropriate clothing to the graduation exercise. Girls will be in dresses or dress pants and shoes. Dresses may hang below the commencement gown. Boys will wear slacks, dress shirts with a collar and tie and appropriate shoes. No slippers, flip-flops, tennis shoes or bare feet will be allowed. Any graduate that is not appropriately dressed **will not** be allowed to walk with their classmates or participate in any part of the graduation ceremony. Only cords earned through RRJSHS may be worn during graduation.

### ➤ Important Graduation Deadline

All required course work to meet graduation requirements is due to teachers by May 31, 2019 by 3:30PM in order to walk at graduation.

### GRADUATION REQUIREMENTS

Subject Area	Traditional	Honors	
Physical Education	1	1	
English	4	4	
Math (Algebra I & Above)	3	4	
Science	3	4	
Health	1	1	
Government/Current Events	1	1	
Global Studies	1	1	
U.S. History	1	1	Electives
	4		6
Computer Science	1	2	
Foreign Language	*	2	
Fine Arts/CTE/Foreign Lang.	3	1	
Total Credits	25	26	

**\*If you are planning on attending a four-year college after high school, they will require two years of a foreign language.**

In addition to the above credits required for graduation the State of Oregon requires students to show essential skills proficiency in Math, Reading, and Writing. This is demonstrated by passing the State Assessment or by multiple local assessments.

**SPECIAL EXCEPTIONS**

A junior or senior student transferring from another district or state, who is meeting graduation requirements that are less than those of RRSD #35, may petition for a waiver of elective credit, through the SST process. The waiver or request must be obtained from the Academic Advisor. A student who has satisfied all graduation requirements in less than four years may be allowed a diploma upon written request from the student and parent (s).

**HONORS DIPLOMA**

The Honors Diploma was designed to recognize those students who demonstrate excellence in the classroom and contribute service to their community. Honors Diploma students are required to maintain an accumulative Grade Point Average of 3.3+ for 26 units of study, complete 65 hours of community service (must be pre-approved by the Counseling Services). **Honors Diploma Students in Class of 2020 are required to maintain an accumulative Grade Point Average of 3.5+ for 26 units of study, complete 65 hours of community service (must be pre-approved by the Counseling Services).**

By the end of their junior year, interested students should contact the academic counselor and officially enroll in the honors program. The student is responsible for keeping a log of their community service hours and turning in a pre-approved community service hours form to RRJSHS Counseling Department by the last Friday in April. For specific information regarding the CWE program, please contact our RRJSHS Counselor at: (541) 582-3297, ext. 5.

➤ **Requirements are as follows:**

- 4 English (to include 2 years of Honors)
- 4 Math (to include Algebra 1, Geometry, Algebra II, Statistics, Pre-Calculus, or Calculus in the appropriate sequence.)
- 4 Science (to include 2 of the following: Physics, Chemistry, Anatomy and Physiology), Physical Science, Biology, Honors Biology.
- 3 Social Studies (to include Global Studies, US History, and Social Studies)
- 2 Foreign Languages
- 1 Health
- 1 Physical Education
- 1 Fine Arts
- 2 Computer Science
- 4 Electives

<b>Freshman</b>	<b>Sophomore</b>	<b>Junior</b>	<b>Senior</b>
English	Honors English	Honors English	Honors English
Alg. I/Geometry	Geometry/Alg II	Alg II/Pre Calc	Pre Calc/Calc
Phys. Science	Phys. Sci/Chem	Science	Science
Health	World History	Health	Government/Curr. Events
Elective/Spanish	Elective	US History	Elective
Elective	Elective/Spanish	Elective/Spanish	Elective/Spanish
	Elective	Elective	Elective

**PASS/NO PASS**

All teacher assistant (TA) credits are graded with a Pass (P)/No Pass (NP) criterion. If a student elects to take a class(es) on the Pass (P)/No Pass (NP) grading criterion they must have prior approval before the start of the semester. RRJSHS Counselor must sign a preapproval form before the course begins. A grade of “P” or “NP” will appear on the student’s official transcript but will not affect the student’s overall grade point average (GPA).

**ACTIVITIES/PROGRAMS**

**CLUBS AND ORGANIZATIONS**

Student clubs and performing groups such as the band, choir, dance and athletic teams may establish rules of conduct – and consequences for misconduct – that are stricter than those for students in general. These rules or consequences must be approved by administration first. If a club/performing group violation is also a violation of the Student Code of Conduct, the consequences specified by the district shall apply in addition to those specified by the organization.

In accordance with the Federal Equal Access Act, the Rogue River School District prohibits non-curricular-related student-led groups at the secondary level from meeting on school premises. Provisions are made for rental of space when appropriate.

**EXTRA CURRICULAR ACTIVITIES – CLUBS - GROUPS**

<b>Drama</b>	<b>Future Farmers of America</b>	<b>Future Business Leaders of America</b>	<b>National Honor Society</b>
<b>Watershed Council</b>	<b>Student Leadership</b>		

# ATHLETICS

*“In Honorable Pursuit of Victory “*

*Our Vision: Through implementation and integration of our community values: Respect, Learning, Community, Perseverance, and Service. RRJSHS will establish an environment where every coach, athlete, and spectator will know, display and promote these values.*

## JUNIOR HIGH SCHOOL SPORTS

FALL	WINTER	SPRING
Football	Boys Basketball	Track
Volleyball	Girls Basketball	
Cross Country	Wrestling	

### JUNIOR HIGH SCHOOL ATHLETIC FEES

**Fees:** \$40.00 per athlete per sport for enrolled students of RRJSHS. Fees must be paid one week prior to first contest.

\$40.00 per athlete per sport for non-attending students of RRJSHS

- Athletes will follow the Rogue River Junior/Senior High School Code of Conduct.
- SOMSAC rules and policies will apply to Junior High School Students.
- There will be no fee reductions for students that do not attend RRJSHS.

## SENIOR HIGH SCHOOL SPORTS

FALL	WINTER	SPRING
Football	Boys Basketball	Softball
Volleyball	Girls Basketball	Track & Field
Boys Soccer	Wrestling	Golf
Girls Soccer	Cheer	Baseball
Cross Country		
Cheer		

**Athletic Schedule and General Information: Visit the Athletic Webpage**

<https://sites.google.com/rogueriver.k12.or.us/rrchieftainathletics/home>

### Senior High School Athletic Fees:

Each RRJSHS athlete is required to pay a user fee of \$100 per sport, per season (a season is defined as fall, winter, or spring).

- \$100 per athlete per sport for non-attending students of RRJSHS  
50% of the \$100 sport’s fee is required 1 week prior to the first contest of the season. The remaining 50% will be paid 1 month prior to the end of the regular season. *Student-Athletes will not compete until remaining fees are paid.*
- Families of the Rogue River Junior/Senior High School students with more than one athlete participating in one season will receive a \$35 discount.
- A family will have a cap of \$225 per season for three or more athletes participating in a single season.
- There will be no fee reductions for students that do not attend RRJSHS.

## ROGUE RIVER JUNIOR/SENIOR HIGH SCHOOL

### *Athletic Code of Conduct*

The athletic program of Rogue River Junior/Senior High School is designed for the total growth of the student. It is an extension of the classroom and an important part of the total educational program. However, athletes are students first, and participants in activities second. Furthermore, it is a privilege to participate, and as such, one accepts certain obligations and responsibilities beyond those of other students. This code is in effect from the first day the student signs it for his or her first sport until the last day of the OSAA sports calendar year of the student’s graduation year. Implementation of the code may be appealed under the due process rights. All athletes and parents will be notified and sign for any changes made to the code of conduct annually.

### DRUG, ALCOHOL, AND TOBACCO CONDUCT POLICIES

#### **TOBACCO/ALCOHOL/CONTROLLED SUBSTANCES**

Students are prohibited from the unlawful possession, use and/or sale of alcohol and other controlled substances, including steroids.

**Referrals** – Information disclosed to school staff about a student’s drug and/or alcohol use is helpful to the user. A student using drugs and/or alcohol is encouraged to seek help, and any person aware of a student’s use should notify officials. Each circumstance will be evaluated by the administration and athletic director and consequences will be issued in support of the best interest of the student and the athletic team. The three types of referrals are listed below:

**Type I-A Concerned Person Referral**

A team member, parent or person (with knowledge regarding the student) approaches any member of the school staff with information where a student athlete in attendance where drugs and or alcohol are present, but not determined to be using or participating.

**Type I-B Concerned Person Referral- Verifiable**

A team member, parent or person (with knowledge regarding the student) approaches any member of the school staff with information about the student’s drug and/or alcohol use.

**Type II-Self Referral**

The student who is using drugs and/or alcohol approaches any member of the school staff by his/her own initiative and asks for help.

**Type III-Non-Voluntary Referral.**

A school staff member observes a student’s use of drugs and/or alcohol or is made aware of the problem by an outside source.

**DRUG, ALCOHOL, AND TOBACCO OFFENSES**

**Any drug, alcohol, or tobacco offense(s) will be cumulative for the student-athletes entire athletic career at RRJSHS.**

***School Response and Supportive Actions for all First offense types –***

First offenses could include a restorative conference with school administrators, coach, parents and student to discuss concerns, impact, supports, and making things right for all parties involved. An accountability agreement will be made including but not limited to the following consequences: drug and alcohol counseling, Athlete will be ineligible until enrollment in counseling is verified; athlete may not practice or compete. And/or missing 1/3 of the athletic contests remaining and/or community service for athletic department and coaches. The student’s parents will be notified and required to participate in the entire process. Drug or alcohol use during any team function will result in immediate dismissal from the team and the student will be sent home at personal expense.

***School Response for all Second Offenses-***

Second offenses could include a restorative conference with school administrators, coach, parents and student to discuss concerns, impact, supports, and making things right for all parties involved. An accountability agreement will be made possibly including but not limited to: completion of a certified drug and alcohol counseling program, athlete may not practice or compete; 1/3 of the athletic contests remaining (if there are less than 1/3 remaining the student may miss the next season’s contests), community service for athletic department and coaches. Lastly, removal from the athletic team for duration of season is a possibility if student has not followed through on accountability agreements. The student’s parents will be notified and required to participate in the entire process. Drug or alcohol use during any team function will result in immediate dismissal from the team and the student will be sent home at personal expense.

***School Response for all Third Offenses-***

Third offenses could include a restorative conference with school administrators, coach, parents and student to discuss concerns, impact, supports, and making things right for all parties involved. All previous incidents will be discussed. Athletes will not be allowed to participate in athletic contests for their remaining athletic career at RRJSHS. Intensive support may be needed.

**ARREST AND CONVICTION**

If a student is arrested and convicted of any felony or misdemeanor the student will also be expected to participate in a restorative process with parents, school administrators, their coach and parents. Students may continue to practice but, at a minimum, will not be allowed to participate in 1/3 of the scheduled contests. If the arrest and conviction occur after the completion of the regular season. If there is less than 1/3 of the scheduled season remaining when the violation occurs, the penalty will carry over to the next activity season in which the student participates.

**GOOD CITIZEN OBLIGATION**

Athletes shall conduct themselves in a manner that reflects the high standards and ideal of their team, school, and community. They should demonstrate our community values at all times:

1. **Community-** Our actions affect others. We have a responsibility to act in a way that positively impacts others. When our actions negatively affect others, we will take responsibility and do what is necessary to make things right.
2. **RESPECT-**Each student and adult that works and learns in Rogue River School District deserves to be treated with respect.
3. **Learning-** Our primary goal is to EMPOWER the students to go forth, work collaboratively or individually, ask questions and find their own truths.
4. **Perseverance** is the process of not giving up. We can overcome anything with teamwork, hard work and faith it will all work out the best it can for everyone.
5. **Service,** the act of helping or doing for another, is a powerful learning tool with a positive impact on the community.

Violations of conduct that are unbecoming of an athlete will lead to disciplinary action up to and including suspension or removal from participation.

## RECONSIDERATION REQUEST

In the event that a parent/guardian and/or student believe that there are extenuating circumstances associated with a student's violation of this Code of Conduct the parent/guardian and/or student must provide a written explanation of such circumstances to the athletic director within three days of the imposition of the related consequence.

**Athletic Dress Code:** Athletes will follow the Rogue River Junior/Senior High School dress code with the exceptions of authorized team uniforms and practice gear.

**Academic Study Hall:** Athletes that are academically ineligible will attend study hall from 3:30-4:30pm Monday-Thursday until academically eligible. Athletes attend practice for the remainder of the scheduled practice time. Failure to attend study hall will result in the athlete being declared ineligible for the next competition regardless of academic eligibility. Athlete will be responsible for returning grade sheet and study hall attendance sheet to the athletic dept. to be declared eligible.

OSAA Academic Eligibility		
# of Classes	Minimum # Passed	Minimum Credits Earned
5	4	2
6	5	2.5
7	5	2.5
8	5	2.5

RRJSHS Academic Eligibility		
# of Classes	Minimum # Passed	Required Tutoring
5	4	3 or less
6	5	4 or less
7	6	5 or less
8	6	5 or less

**Attendance:** An athlete must be present the entire day of a scheduled athletic event to be eligible. If the contest is on a non-school day, athletes are required to be in school a full day the day of school prior to the contest to be eligible to play. A student more than 10 minutes late to class is considered absent. The athletic director or principal must approve any extenuating circumstance. Appointments must be cleared 24 hours in advance with the Athletic Director or Principal.

**Coach Handbook:** Coaches will provide students with written expectations and responsibilities which an athlete must accept if they wish to represent Rogue River Junior/Senior High School.

**Code of Conduct:** All students will be bound by the Rogue River School District Code of Conduct.

**Discipline:** Athletes on Accountability agreements as set by a school Administrator will be found ineligible if they do not abide by the signed agreement until approved by the administration. Athletes who miss or skip Lunch or After School Detention will be declared ineligible for the next contest rather than receive in-school suspension.

**Ejections:** Any student athlete ejected from a contest for the 1<sup>st</sup> time will pay the \$50 OSAA ejection fine. The fine must be paid prior to participation in practices or games. Any student athlete ejected from a 2<sup>nd</sup> contest in any sport will pay the OSAA fine and could be suspended up to an additional game after an administrative investigation. The fine must be paid prior to participation in practices or games. Any student athlete ejected for a 3<sup>rd</sup> time within the OSAA calendar year will be removed from the team in that sport season and is responsible for the fine. The fine must be paid prior to participating in the following sports season.

**Eligibility:** An athlete must meet all eligibility requirements of the Rogue River School District and the Oregon Schools Athletic Association. All current students' eligibility from OSAA, Conference and District will apply to all sports programs.

**Enrollment:** OSAA requires that a student must have passed at least five(5) classes in the previous semester/quarter, per term, to be eligible to participate or compete. In addition, the student must be making satisfactory progress towards graduation as defined by the OSAA. Early graduates are not eligible to participate in spring sports due to his/her lack of enrollment in classes.

**Grading:** Student athletes will follow the student handbook grading policy and procedures.

**Insurance:** At the beginning of the school year, the district will make available to students and parents a low cost student accident insurance program. Parents are responsible for paying premiums (if coverage is desired) and must request claim forms through the high school office. The district shall not be responsible for costs of treating injuries, or assume liability for any other costs associated with an injury. Before participating in a school-sponsored trip outside the district, or in school-sponsored athletics, students and parents must have (1) purchased the student accident insurance, or (2) shown proof of existing personal insurance coverage.

**Lettering Requirements:** All coaches will provide participants with the written requirements for lettering prior to the first game of competition.

**Missing Practice:** An athlete who is going to miss a practice must make arrangements with the head coach, or the athletic director if the coach is unavailable.

### Academic Excellence Expectations

#### No Pass-No Play

#### **Rogue River Jr/Sr High Student-Athlete Eligibility**

Athletics eligibility rules reinforce students' academic success while participating in an athletic program. Rogue River Jr/Sr High School is a member of (OSAA) Oregon Schools Activities Association and uses the academic eligibility policies and procedures of OSAA as the foundation upon which **No Pass/No Play** rules are defined.

**OSAA and RRJSHS Academics Eligibility:** An eligible student must be enrolled full time and making satisfactory progress as defined by OSAA rules. A student-athlete must meet all eligibility requirements of the Rogue River School District and the Oregon Schools Activities Association.

**Progression to Graduation:** Students must have accumulated a minimum number of credits at the conclusion of their freshman, sophomore and junior years. Individuals not meeting these minimum standards will not be eligible to participate for the year immediately following unless credits are made up through summer school or credit retrieval.

Year	Credits
Freshman	4.5
Sophomore	10.0
Junior	17.0

**OSAA Quarterly Standards:** Students at RRJSHS take 7 classes each quarter. Student-athletes must achieve passing grades in 5 of the 7 classes to remain eligible for the following quarter. As soon as grades are written to the official transcript, athletic eligibility is established for the next quarter.

**No Pass/No Play at RRJSHS:** In addition to the minimum standards established by the OSAA, Rogue River student-athletes must pass 6 of the 7 classes each quarter to remain eligible and on track to graduate in 4 years.

***Grades are reviewed on a weekly basis for student-athletes to determine eligibility. Should a student fail more than one class they will be required to attend after school tutoring to maintain their eligibility. If the student does not attend after school tutoring they will be ineligible for the next contest. Tutoring is required until they submit a progress report verifying proof of passing the required 6 of 7 classes for participation in school activities. Student must present the eligibility grade check form to all of his or her teachers for them to sign and then return form to the Athletic Department prior to the next competition. Student must also show proof of attendance to the mandatory study hall.***

**Dual Sports Athlete:** An athlete who wishes to participate in more than one sport during the same season shall enter into an agreement between the head coaches, the athletic director, and his or her parents. Completed forms must be on file one week prior to the start of the sports season.

**Physical Examination:** OSAA requires every athlete to have a Pre-Participation Physical Examination before being allowed to participate in any activities. These examinations must be documented every other year and kept on file with the high school. The forms can be picked up in the main office at Rogue River Junior/Senior High School.

**Quitting A Sport:** Any athlete that quits a sport during a season may not work out with a coach until the season is over, including playoffs. Athletes who quit a sport before the second game of the season will be refunded amounts paid over \$50. An athlete who is dismissed for disciplinary reasons will not receive a refund.

**Returning Equipment:** Athletes must return all equipment owned and issued by the Rogue River School District within two weeks after the conclusion of the season or be held financially responsible. The end of the season is defined as the last competition of the season.

**Student Registration Fees:** All students' registration fees must be paid prior to the first game of the season. If fees are not paid, the student athlete will not be able to participate unless an administrative approved payment plan is in place.

**Training Rules:** An athlete shall follow the written training rules of each sport as provided by the head coach.

**Transfer Sports:** An athlete who wishes to transfer from one sport to another must have the consent of both coaches and the athletic director. The approval from the coach of the sport being dropped must be obtained first.

**Transfers:** Any student transferring to the Rogue River Junior/Senior High School who has signed and broke the Code of Conduct at a previous high school will follow Rogue River Junior/Senior High School's disciplinary rules. If the Rogue River code of conduct is broken and the student transfers schools, this information will be communicated with that school.

**Transportation:** An athlete shall ride school transportation to and from contests unless their parent or guardian requests they return with them in **writing**. Students may only be released from school transportation to their parent or guardian, unless they fill out appropriate paperwork and submit it to the Athletic Director at least 2 days before the athletic event.



# ATTENDANCE

Rogue River Junior Senior High School cares about our students and their future. Attending school regularly helps create the amazing future our students dream about. We want each and every student to be a present and active member of the community. Our learning environment is small enough that we will grow to know your students as individuals--not just a number. With every student here every day, we can strengthen weaknesses and magnify student strengths.

The school is required by law to maintain regular attendance records. It is the responsibility of the school and staff to provide educational experiences that are meaningful and engaging to the student as well as grades that reflect the student's academic performance. Knowledge and experiences, which are vital to the educational development of the learner, cannot be recovered when a student is absent. Therefore, attendance and participation in daily classroom activities will be a critical part of each student's grade. Student attendance will be considered as a component of a teacher's grading policy.

All students between the ages of 7 and 18, who have not completed grade 12, are required to attend school unless otherwise exempted by law. School staff will monitor and report violations of the state compulsory attendance law.

Any parent who fails to send a student to school within three (3) days of notification by the district that their student is not complying with compulsory attendance requirements may be issued a citation by the district for the student's failure to attend school. Violation is a Class C violation of law and is punishable by a court imposed fine up to \$180 per day, as provided by ORS 339.020 (Duty to send children to school). The district will notify the parent in writing that, in accordance with law, the attendance office will schedule a conference with the non-attending student and his/her parent(s) to discuss attendance requirements.

The superintendent or the designee has the authority to enforce the provisions of the compulsory attendance laws;

1. Failure to send a student to school is a class C violation;
2. A citation may be issued by the district in the amount of \$180 per day.
3. A conference with the parent and student is required.
4. All circumstances must be verifiable through documentation for medical or judicial reasons.

## ABSENCES

A student who is absent from school or from any class without permission will be considered truant and will be subject to disciplinary action including detention, attendance Impact activity/project, attendance accountability agreements and /or ineligibility to participate in athletics or other activities. An absence, explained or unexplained becomes a withdrawal after 10 consecutive days (ten-day rule). A student must be present for at least one-half day in order to restart the count of consecutive day's absence – ORS 326.327.125.

If a student's attendance falls below 90% after the first 6 weeks of school, the parent/student must participate in "Attendance" Conferences provided by Rogue River Jr/Sr High School. If attendance does not improve additional Attendance Conferences will be required.

- Prior to absence a note/phone call from parent indicating the date, time and nature of the appointment.
- Family vacations, hunting, etc. are discouraged, but excused if (2) two days in advance a note/phone call from parent indicating the date, time and nature of the absence is presented to the attendance office. If these absences are not pre-arranged, they will not be excused.
- Pre-arranged absences of longer than three days must be approved by the administration.
- If the absence is not pre-arranged, the absence will not be excused.

## ABSENCES EXCUSED

Excused absences are defined by Oregon law. These absences are those which are excused by a parental note or phone call for the following reasons:

1. Illness – Excused absences due to a prolonged illness or injury (lasting 3 or more days, verified through a doctor's note) that prevents a student from regular attendance shall not of itself result in a loss of grade.
2. Illness of an immediate family member when the student's presence at home is necessary.
3. Pre-arranged absences are acceptable within the boundaries of ORS.339.065. Any pupil may be excused from attendance by the district school board for a period not to exceed five days in a term of three months or not to exceed 10 days in any term of at least six months.
4. Field trips and school-approved activities.
5. Medical or dental appointments. Confirmation of appointments will be required by a verification note from the dr.'s office.
6. Family Emergencies within reason as deemed reasonable by administration.

Excuse notes need to include:

1. Name of student
2. Date note is written
3. Date(s) of absence(s)
4. Reason(s) for absence(s)
5. Signature of parent/guardian

Students may be excused on a limited basis from a pre-planned classroom activity or from selected portions of the established curriculum on the basis of a disability or for personal, religious or ethnic considerations.

If a student leaves during lunch and doesn't return for afternoon classes, a parent must call and inform the attendance office as to the nature of the absence – prior to the close of that school day or it will be considered truancy. An excuse note brought in the following day will **not** be considered an excused absence.

Students have 3 (three) days to bring an excuse note/phone call after a full day absence. On the fourth day the absence becomes an unexcused absence, and the appropriate disciplinary action will be assigned.

**ABSENCES UNEXCUSED**

Unexcused absences are those not excused and/or approved by the parent or the school. Any absence other than an illness, pre-arranged or family emergency will be considered an unexcused absence/truancy. A student who is absent from school or from any class without permission will be considered truant and will be subject to disciplinary action including but not limited to attendance conferences with parents and staff members, lunch detentions, attendance impact activities/project, community service at school.

1. Skipping – is an unexcused absence from an assigned class. Skipping is defined as neither the school nor the parent authorizing a student absence.
2. Presenting an unacceptable verification.
3. Oversleeping/alarm.
4. Missed the bus.
6. If a student is absent for 3 consecutive days, a doctor’s note will be required to excuse the absence. We will accept a written or faxed note from the doctor. Rogue River Junior/Senior High School’s fax # is (541)582-6005.
7. Each unexcused absence will result in the loss of participation and attendance grades for the classes missed
8. Work assigned during an unexcused absence cannot be made up.
9. Student will not be able to retake a summative assessment if the student is considered unexcused absence on Assessment Day.

**UNEXCUSED CLASS PERIODS AND CONSEQUENCES:**

<u><b>1<sup>st</sup> Referral</b></u> Parent notified	<u><b>2<sup>nd</sup> Referral</b></u> Parent notified Lunch Detention or Attendance Impact Activity/Project
<u><b>3<sup>rd</sup> Referral</b></u> Parent notified After School Detention or Attendance Impact Activity/Project	<u><b>4<sup>th</sup> Referral</b></u> Parent notified In-School Suspension or After School Detention. Student is placed on an Attendance Accountability Agreement.

If the student violates any part of the Attendance Contract the student will be placed in In-School detention until a formal hearing is held with the Principal or designee.

**SKIPPING:**

- Any student who is absent from school or from any class without permission will be considered truant and will be subject to disciplinary action. (Detention, Attendance Impact Conference with teachers and parent’s ineligibility to participate in athletics or other activities, placement on an attendance/behavior contract).
- Skipping is defined as not being in the assigned class at the assigned time without proper authorization from the school or the parent.
- Consequences will follow the Matrix for Unexcused Class Periods.

**CHECKING IN AND OUT OF SCHOOL**

**Checking In:** Students returning to school after an absence must bring his/her excuse note to the Attendance Office before first period begins. Students who are returning from an appointment must check in to the Attendance Office before returning to class.

**Checking Out:** Students who leave school for any reason must check-out with the Attendance Office. Failure to do so will result in an unexcused absence in the classes missed. Students must have parental approval to be released early.

**MAKE UP WORK**

The student is responsible for all information and work in every class. Excused absences do not excuse the student from work missed in class. Upon returning to school, the student should contact the teacher before school, after school, or during Advisory.

Students are responsible for all assignments, information, etc., even when they are on school sanctioned events. Students are encouraged to complete assignments prior to their departure.

The student and the teacher should collaborate on the students return to school and make a plan to make up missing work. Teachers are available before school, after school, or during Advisory.

**(OAR 581-021-0065 Suspension)** Suspended students will be allowed to make up final, midterm, unit exams and weekly tests without an academic penalty, but it is within the district’s discretion as to whether the student may be allowed to make up daily assignments, laboratory experiments, class discussions, or presentations.

**TARDY POLICY**

Students who are up to 10 minutes late to class are considered **tardy** for that period.

<b><u>3 Tardies</u></b> Warning	<b><u>6 Tardies</u></b> Lunch Detention or Tardy Impact Activity/Project
<b><u>9 Tardies</u></b> After School Detention or Tardy Impact Activity/Project	<b><u>12 Tardies</u></b> <b><u>Tardy Impact Meeting</u></b> Attendance Accountability Agreement

**Consequences for tardies will occur in increments of 3. Administrator discretion after 12 tardies. This can include afterschool detention, in-school suspension, or school service.**

## CONDUCT AND DISCIPLINE

### BEHAVIOR

Disciplinary actions are taken with the aim of supporting students in taking responsibility and being accountable for making things right and repairing harm caused to the best of their ability in each unique situation using the principles and processes of restorative justice. The district has authority and control over a student at school during the regular school day, at any school-related activity, regardless of time or location and while being transported in district-provided transportation. In order to protect the rights of all our students, it is important that parents and students understand the consequences of misbehavior.

### CELL PHONES AND ELECTRONIC DEVICES ON CAMPUS

If you bring electronic devices to school, you do so at your own risk.

***The school is not responsible if they are lost or stolen.***

- In case of a genuine emergency, parents should call the school office.
- Electronic devices will not be used during scheduled class time, (per teacher permission/direction) This includes in the commons & hallways.
- Pornography of a minor or student on or in a cell phone will immediately result in discipline up to a recommendation for expulsion from administration for both the sender and recipient. In all such cases police will be called.
- There will be no videotaping of students or staff on the RRJSHS campus, at any time.

Electronic devices will be confiscated if misused. If your item is taken away, it will be secure in the front office until:

- **First Offense:** At the end of the student's school day, he/she signs a referral and the item is returned.
- **Second Offense:** Student's parent or guardian must pick up the item. Appropriate discipline will be administered.
- **Third Offense:** Student's parent or guardian must pick up the item. Appropriate discipline will be administered. Recommendation that cell phone or electronic device is checked in at the office or left at home.

### CLASSROOM EXPECTATIONS

In order to learn in a positive environment, students are expected to adhere to the common set of classroom rules listed below. Individual teachers may have additional rules to address specific conditions in their classroom.

1. Be in class with the required materials and equipment when the bell rings (No food or drink). Water is acceptable upon teacher approval.
2. Follow the teacher's directives and instruction and be on task.
3. Respect and do not interfere with the rights of other students to learn.
4. Maintain and care for personal and school property. Students who do not follow classroom rules will receive appropriate discipline.

### COMPLAINTS – (STUDENT AND PARENT)

A student or parent who has a complaint concerning a classroom/teacher should first bring the matter to the appropriate teacher. If the outcome is not satisfactory, a conference with the principal or administrative designee can be requested and formal written procedures must be followed.

If the outcome of the conference with the principal is not satisfactory, a conference with the superintendent or designee can be requested.

If the outcome of this conference is not satisfactory, the student or parent may file a written, signed complaint to the Board in care of the superintendent following the conference with the superintendent or designee and appear before the Board, in accordance with Board policy.

#### **Discrimination on the Basis of Gender**

A student and/or parent with a complaint regarding possible gender discrimination of a student should contact the Rogue River School District Superintendent Paul Young, at the District Office at (541)582-3235.

#### **Education Standards Complaints**

Any resident of the district or parent of a student attending district schools may make an appeal or complaint alleging violation of the district's compliance with an educational standard as provided by the State Board of Education. The complainant should first discuss the nature of the alleged violation with the individual involved. If the complainant wishes to pursue the matter further, he/she will be provided upon request a copy of all applicable district procedures.

### **Instructional Materials Complaints**

Complaints by students or parents about instructional materials should be directed to the principal. Should the student or parent, following initial efforts at informal resolution of the complaint, desire to file a formal complaint, a form/procedure may be requested from the school office. The principal will be available to assist in the completion of such forms as requested. All forms must be signed by the complainant and filed with the superintendent. A reconsideration committee, comprised in accordance with Board policy, will review the material and forward a recommendation to the superintendent for appropriate action and notification to the complainant. A copy of the committee's recommendation and justification will be forwarded to the complainant together with the superintendent's written decision.

The complainant may appeal the superintendent's decision to the Board, whose decision will be final.

### **CLOSED CAMPUS – LEAVING CAMPUS**

Rogue River Junior/Senior High School has a *closed campus policy*. *The right of an open campus during the lunch period is a privilege of Juniors and Seniors*. Campus is closed to 7<sup>th</sup>, 8<sup>th</sup>, 9<sup>th</sup>, and 10<sup>th</sup> grade students. With privileges, comes responsibility. Juniors and Seniors may only leave the campus during the designated lunch period. When they return, they must leave the parking lot area. Students who leave campus at lunch are responsible to return in time for their next scheduled class. Since we are a closed campus, students may leave the campus only during the designated lunch period. Students may not leave the campus between scheduled classes. Once students enter the campus in the morning, by bus or personal vehicle, they must remain on campus until the designated lunch period. Students must have their parents/guardian contact the Attendance Office to obtain permission to leave campus for illness, family illness, or family emergency. Normal check-out procedures must be followed. Students dismissed must remain on campus while waiting for the school bus.

### **COMPUTER USE**

Students may be permitted to use the district's system only to conduct business related to the management or instructional needs of the district or to conduct research related to education consistent with the district's mission or goals – for personal use, consistent with the general use prohibitions and guideline/etiquette set forth in administrative regulation. The district Network Acceptable Use Regulation policy is available on the district website at [www.rogueriver.k12.or.us](http://www.rogueriver.k12.or.us). Prior to computer use at Rogue River Junior/Senior High School, students/parents must read and sign the Electronic Communication System Acceptable Use Administration Regulation Student Agreement.

### **DISCIPLINE/DUE PROCESS**

A student who violates the Student Code of Conduct shall be subject to disciplinary action. A student's due process rights will be observed in all such instances, including the following: Student Rights and Responsibility

Among these student rights and responsibilities are the following:

- Civil rights – including the rights to equal educational opportunity and freedom from discrimination, the responsibility not to discriminate against others;
- The right to attend free public schools, the responsibility to attend school regularly and to observe school rules essential for permitting others to learn at school;
- The right to due process of law with respect to suspension, expulsion and decisions which the student believes injure his/her rights;
- The right to free inquiry and expression, the responsibility to observe reasonable rules regarding these rights;
  - The right to assemble informally, the responsibility to not disrupt the orderly operation of the educational process, nor infringe upon the rights of others;
  - The right to privacy, which includes privacy in respect to the student's education records;
  - The right to know the behavior standards expected the responsibility to know the consequences of misbehavior.

A student who violates the Student Code of Conduct shall be subject to disciplinary action. A student's due process rights will be observed in all such instances, including the right to appeal the discipline decisions of staff and administrators.

The district's disciplinary options include using one or more discipline management techniques including counseling by teachers, counselors and administrators, peer mediation, detention, After school/lunch detention, work detail with parent approval, suspension, expulsion, loss of privileges, loss of honors and awards, and removal to an alternative education program and loss of participating in graduation ceremonies. Disciplinary measures are applied depending on the nature of the offense.

In addition, when a student commits drug and/or alcohol-related offenses or any other criminal act, he/she will also be referred to law enforcement officials, and possible recommendation for suspension of driving privileges.

- Administration may require a student suspected of an alcohol/marijuana related offense to submit to a breathalyzer or urine test.
- Parents will be informed and provided the opportunity to be present.

### **Restorative Practices**

#### **Making Things Right**

In each disciplinary action, students will be guided through restorative questions aimed at supporting truth-telling, identifying needs and related obligations, and making things right with the people most impacted and the school. These questions are generally:

- What happened?
- What were you thinking and feeling at the time?
- Who has been affected by what happened and how?

- What needs to happen to make things right?

Students taking full responsibility for their actions will be given every opportunity to make things right and collaboratively determine agreements. If agreements are not upheld, traditional consequences may be utilized in place of a restorative response.

### **Communication with Student and Parents regarding Incidents**

Parents and the school are a team working together to help each student find success. We would love it if the teachers, parents and students over-communicate. So often, lack of communication or miscommunication is the root of most issues. We want to work with all parents and students to foster behavior that increases student success.

### **Informal Conversation**

A member of the school staff will talk with the students to reach agreement and understanding regarding a student's behavior.

### **Formal Dialog**

A formal conference is held between the student and administrator with teacher and or counselor involvement optional. Legal guardian may be notified by phone, letter, or referral form.

### **Accountability Agreement Meeting and Problem Solving Dialog**

A conference may be conducted between the student, his/her legal guardian, appropriate school staff, and other individuals involved. These meetings are meant as a support for parents, students and teachers. The goal is to hold the student accountable for behavior and problem solve for future solutions. Telephone, personal contact, or letter notifies a legal guardian of the meeting.

### **Traditional Consequences**

#### **Detention of Students**

A school administrator or teacher may detain a student for disciplinary reasons during lunch or after school hours. After school hour detention, the parent will be notified so transportation arrangements can be made for the student. In cases where transportation is required, 24-hour notice will be given so that transportation may be arranged. Parents may be asked to arrange for the transportation of the detained student; however, if the parent cannot or will not provide it, an alternative disciplinary procedure must be substituted.

#### **Loss of Privilege**

The school administration may notify the parent and student of privilege suspension. These privileges may include removing the student from media center, cafeteria, class participation, loss of participating in graduation ceremonies, etc. In addition, they could include the loss of privilege to park on campus, ride the school bus and participate in activities, etc.

#### **After School Detention**

After School Detention is assigned in lieu of detention and/or suspension. After School Detention is held from 3:30 to 4:15PM. Students are to bring homework, reading, or writing assignments for the study session. No food or drinks are allowed. Cell phones and Personal Electronics are not allowed during After School Detention. After School Detention can only be reassigned if arrangements have been made through Administration. Athletes who miss or skip After School Detention will be declared ineligible for the next contest rather than receive in-school suspension.

#### **In-School Suspension**

It is our firm belief that students belong in school every day where each of them can receive an education. If a student has acted in a manner that requires suspension; our first option may be to provide a student in-school suspension (half or full day). The student will be required to get his or her assignments for the day of suspension. If you come unprepared you will receive an additional lunch detention. He or she will report to the In-School room. He or she must follow all rules governing the detention room. If the student does not comply with the rules of the detention room, he or she will be suspended out of school.

#### **In School Detention**

Students may be sent to the Vice Principal/Dean's office prior to the In-School room for minor classroom infractions. The student will sign in and sit quietly in a room prepared for study. Once the period is over, the student will go to his or her next class. If this becomes a common occurrence, the student may be assigned a more appropriate consequence.

#### **Detention Room Rules:**

1. No talking allowed.
2. Students must stay awake at all times and keep their heads up.
3. Students will only be allowed to leave the room with permission.
4. No games/music/cell phones allowed
5. No eating or drinking. (You may have bottled water)
6. No hats allowed.
7. No graffiti in your cubicle (see Vandalism ORS 339.270)
8. Students who do not follow in school suspension/detention rules will be sent home for the remainder of the day. They will then need to return and successfully serve the in-school prior to returning to their regular day.

## **Suspension (Out of School)**

A student may be suspended from school for willful violations of the Student Code of Conduct, including conduct which materially and substantially disrupts the rights of others to an education, endangers the student or other students or district property. The student may be excluded from school and all school related activities for a period of up to ten school days. The student is informed that he/she is subject to suspension and may discuss his/her side of the situation with the appropriate school official. Parents will be notified of the action and a parent conference may be held. While on suspension, students are not to be on school grounds and violations may result in charges of criminal trespassing being filed with the Jackson County Sheriff's Department.

**(OAR 581-021-0065 Suspension) Suspended** students will be allowed to make up final, mid-term, unit exams and weekly tests without an academic penalty, but it is within the district's discretion as to whether the student may be allowed to make up daily assignments, laboratory experiments, class discussions, or presentations.

Rogue River Junior/Senior High School has determined when a student is suspended by administration; missed work will be handled as though it was an excused absence. (See make-up work/excused absence.)

## **Expulsion**

A student may be expelled for severe or repeated violations of the Student Code of Conduct. The student is suspended and informed that a recommendation for expulsion will be made. Students expelled from another district will be denied admission to our District. Students and parents will be notified of the pending expulsion and informed about their rights. The student will be advised of district or community educational alternatives. The District Office will notify students/parents of available alternatives to expulsion. These alternatives are on file at the District Office.

## **Discipline of Disabled Students**

A student being served by an Individual Education Program (IEP), who engages in conduct which would warrant suspension for a non-disabled student, may be suspended for ten (10) school days for violations of the Student Code of Conduct.

When a disabled student is suspended more than ten (10) consecutive school days, or for more than ten (10) cumulative school days during a school year, or is being expelled, the student's parents will be notified immediately (within 24 hours) of the circumstances of the misbehavior and the time and location of the student's IEP Team Meeting. The IEP Team will determine whether the misconduct is a manifestation of the student's disability. Should the IEP Team conclude the misconduct has no relationship to the student's disability; the student may be disciplined in the same manner as would other students.

If the IEP Team concludes the misconduct is a consequence of the student's disability, the Team may recommend alternative placement for the student. The district may not expel a disabled student or terminate educational services for any behavior which is a consequence of the disability. If the district determines that the student's behavior, which is related to his/her disability, poses imminent danger to others and the parent refuses to agree to a change of placement, the district may suspend the student for up to ten (10) school days or ten (10) cumulative school days, to provide a general planning and "cooling off" period. At the end of the ten (10) day period, the student shall be allowed to remain in his/her current school placement unless the district has obtained a hearings officer or court order to change the student's placement.

## **DRESS AND GROOMING**

### **Professional Dress Code: Preparing for a Bright future**

In most future workplaces, our students will experience a dress code of some nature. School is a preparation for future endeavors and we take advantage of every aspect of that task. Our students are expected to dress in a professional nature.

Student dress and grooming is the responsibility of the student and his/her parents using the following guidelines, which includes physical education and co-curricular activities:

Inappropriate attire includes the following:

- Reveals any male or female undergarment. (Including but not limited to bras, garters for nylons, boxer shorts, or other undergarments).
- Suggestive or revealing, such as:
  - Tops that are low-cut, reveal cleavage, or excessive skin
  - Tops with straps less than two inches in width for young women
  - Muscle shirts or cutoff shirts with frayed sleeves.
  - See through tops that show midriff or back and tops that show bare midriff (when arms are fully extended horizontally). NO skin shall show between the bottom of the shirt or blouse and top of the pants or skirt.
  - No half shirts or cropped tops.
  - No off the shoulder shirts.
  - No Pajamas or other sleepwear.
  - Tops that are backless or braless including halter-tops. Excluding formal dances such as prom.
  - Dresses, skirts, or shorts with hemlines must meet mid-thigh AND longer than fingertips.
  - Extensive sagging of pants off the hips.
- Displays or references to alcohol, tobacco, weapons, violence, drugs, and sexual or criminal activity (Included, but not limited to, belt buckles, jewelry, socks other accessories), are not allowed on school grounds.
- Displays suggestive or obscene language, graphic illustrations or texts that are inappropriate for a school or work place.
- Is vulgar, insulting or demeaning to a particular race, group, or person.
  
- ANY FORM of heavy chain, spike(s) (longer than 1/8 of an inch), or heavy or sharp implement that could be a safety hazard or used as a weapon.
- Acronyms that symbolize violence, sex, drugs, alcohol, tobacco, or other types, which may be distractions to the school setting.
- Identifies the students with a gang by any means through clothing style, color, jewelry, or logo.

- No bandanas worn on the head.
- No bandanas hanging from clothing.
- No bandanas tied around arms or any other parts of the body.
- Hoods and sunglasses are not allowed in the building.
- Shirts and shoes are required at all times. (Slippers are not acceptable.)
- Hairstyles that impede vision or create a safety issue. (Shop classes, art, PE, etc.)
- Any clothing or footwear deemed hazardous will not be acceptable.
- Students who represent the school in a voluntary activity may be required to meet additional dress and grooming standards approved by the principal and may be denied the opportunity to participate if those standards are not met.

**If students are dressed inappropriately, they will be asked to change. If student refuses, student will spend the rest of the day in In-School.**

Physical Education:

- Students can purchase a green t-shirt and black shorts for \$12.00 from Financial Services in the main office.
- Students can wear a green t-shirt and black shorts provided from home.

## **DRUG-FREE SCHOOLS**

The Rogue River School District board has adopted drug-free school policies. The Rogue River Junior/Senior High School standard of conduct prohibits the unlawful possession, use, or distribution of illicit drugs and alcohol on school premises or as a part of any activities. Compliance with this standard conduct is mandatory. Disciplinary sanctions may include a recommendation for expulsion and referral to the police for students who violate the standards of conduct. A disciplinary sanction may include the completion of an appropriate rehabilitation program. An unlawful delivery of a controlled substance to a student or minor within 1,000 feet of school property is a Class A felony. Punishment is a maximum of 20 years imprisonment, \$100,000 fine, or both. Information about any drug and alcohol counseling and rehabilitation and re-entry programs are available through the counseling office.

## **EMERGENCY DRILLS**

Emergency drills are a state requirement. Follow posted instructions for exiting and follow your supervisor's directions quickly and orderly. Return promptly to class at the direction of your supervising teacher.

## **FOOD AND BEVERAGES**

Food, beverages and candy are not permitted in classrooms during school hours. No energy drinks are allowed on campus during the operational hours of school. Cafeteria food is to be eaten in the cafeteria or at designated areas.

## **HALL PASSES**

Classroom passes are required for a student to be out of class. Student Planners ARE the required Hall Passes. Students without a pass are subject to disciplinary action. During the first 10 minutes and the last 10 minutes of class, students will not be released (unless it is an emergency).

## **MEDIA ACCESS TO STUDENTS**

Media representatives may interview and photograph students involved in instructional programs and school activities, including athletic events, with Administrative approval. Information obtained directly from students does not require parental approval prior to publication. Parents who do not want their student interviewed or photographed should direct their student accordingly. District employees may release student information only in accordance with applicable provisions of the education records law and Board policies governing directory information and personally identifiable information.

## **PROGRAM EXEMPTIONS**

Students may be excused from a state-required program or learning activity for reasons of religion, disability or other reasons deemed appropriate by the district. Additional information is available by contacting the School Counselor, at (541) 582-3297.

## **SCHOOL PHONE**

The school phones **are not** for student use, except for an emergency. A phone is provided before school, at lunch, and after school for limited use (for transportation arrangements, homework, lunch money, etc.).

## **SEARCHES AND QUESTIONING**

District officials may search the student, his/her personal property and property assigned by the district for the student's use at any time on district property or when the student is under the jurisdiction of the school. Such searches will be conducted only when there is reasonable suspicion to believe evidence of a violation of a law, Board policy, and administrative regulations or is present in a particular place.

District-owned storage areas assigned for student use, such as locker and desks may be routinely inspected at any time. Such inspections may be conducted to ensure maintenance of proper sanitation, the check mechanical conditions and safety and to reclaim overdue library books, texts or other instructional materials, property or equipment belonging to the district. The student will generally be permitted to be present during the inspection.

Items found which are evidence of a violation of law, policy, regulation or Rogue River Junior/Senior High School code of conduct may be seized. When appropriate, the district may utilize the Oregon State Police Canine Unit to conduct random premise searches.

## **Questioning**

Should law enforcement officials find it necessary to question students during the school day or during periods of extracurricular activities, the principal or designee will be present when possible. An effort will be made to notify the parent of the situation.

Parents are advised that in suspected child abuse cases, the Services to children and Families and/or law enforcement officials may exclude district personnel from the investigation procedures and may prohibit district personnel from contacting parents.

## **SENIOR TRIPS**

The district does not authorize or endorse senior trips taken for any purpose other than a special part of the Board-approved district curriculum. The district does not authorize any "Senior Skip" days.

## **SKATEBOARDS/SQUIRT GUNS/SECURITY CHAINS**

Squirt guns, and security chains, are not to be brought on the bus or to school. If brought on the bus or to school, they will be confiscated and you or your parents may pick them up at the end of the school day. Skateboards must be left in the main office for the day.

## **TRANSPORTATION OF STUDENTS**

A student being transported on district provided transportation is required to comply with the Student Code of Conduct. Any student who fails to comply with the Student Code of Conduct may be denied transportation services and shall be subject to disciplinary action.

### **Transportation Rules**

The following rules shall apply to student conduct on district transportation:

1. Students being transported are under authority of the bus driver.
2. Fighting, wrestling or boisterous activity is prohibited on the bus.
3. Students will use the emergency door only in case of emergency.
4. Students will be on time for the bus, both morning and evening.
5. Students will not bring firearms, weapons or other potentially hazardous material on the bus.
6. Students will not bring animals, except approved assistance guide animals on the bus.
7. Students will remain seated while bus is in motion.
8. Students may be assigned seats by the bus driver.
9. When necessary to cross the road, students will cross in front of the bus or as instructed by the bus driver.
10. Students will not extend their hands, arms or heads through bus windows.
11. Students will have written permission to leave the bus other than for home or school.
12. Students will converse in normal tones; loud or vulgar language is prohibited.
13. Students will not open or close windows without permission of the driver.
14. Students will keep the bus clean and must refrain from damaging it.
15. Students will be courteous to the driver, fellow students and passers-by.
16. Students who refuse to promptly obey the directions of the driver or refuse to obey regulations may forfeit their privilege to ride on the buses.

### **Discipline and Denial of Transportation**

The following are the disciplinary guidelines which will be used with bus transportation:

1. For most infractions, a citation will be turned into the Vice Principal or his/her designee only after verbal warnings have been issued and further disciplinary action needs to be taken.
2. Upon the second citation, a parent communication will be held by the Vice Principal or higher designee and a suspension of privileges may result.
3. Receipt of a third citation will result in a loss of bus privileges for up to ten (10) school days. A parent communication will be necessary before reinstating lost privileges.
4. Receipt of the fourth citation will result in loss of privileges up to the remainder of the current school year.
5. When the Vice Principal deems it necessary, bus privileges may be suspended indefinitely for acts of a significant nature to warrant such measures.

*(Disciplinary sanctions and changes in transportation for a student with a disability shall be made in accordance with the provisions of the student's Individual Education Program (IEP) for students considered disabled under IDEA or the individually designed program for students considered disabled under Section 504 and in accordance with Board adopted policies and procedures governing the discipline of disabled students.)*

## **VEHICLES ON CAMPUS**

Operating a motorized vehicle on school property is a privilege - not a right. Vehicles parked on district property are under the jurisdiction of the district. Again, the district accepts no responsibility for vandalism and theft related to student vehicles. The district requires that all students driving on school property hold a valid driver's license and that the vehicle is currently registered. The student driving the vehicle must be insured under a motor vehicle liability insurance policy or the student or vehicle owner must have provided the Division of Motor Vehicles with other satisfactory proof of compliance with the financial responsibility requirements of the state. Driving safely and following the parking regulations will avoid the inconvenience of having your driving and parking privilege revoked.

### **➤ Vehicle/Parking Regulations:**

1. All students who operate a motor vehicle must register the vehicle in the main office and have the parking permit displayed (upper left hand corner of front window). Permits are available for \$10.00 per year.



2. The speed limit is 5 miles per hour on school grounds.
  3. Speeding, reckless driving, or other abuses of motor vehicle privileges will result in revocation of those privileges.
  4. Student parking is permitted in all parking lot areas not designated for staff, visitors, or accessible spaces.
  5. Vehicles are to be parked parallel to the painted spaces so as not to risk damage or accident to other vehicles.
  6. Students are not allowed to hang out inside cars during school hours.
  7. The parking lot is off limits during class time, passing time. Permission is needed from an administrator at those times.
  8. Students exiting the parking lot after school must give buses the right away to exit the parking lot first.
  9. Illegal substances, apparatus or weapons stored in your vehicle on campus are prohibited and students will be reported to the police and subject to school discipline.
  10. Bicycles ridden to school by students should be locked. Students under the age of 16 must wear a helmet, as required by law.
- The district assumes no responsibility or liability for loss or damage to vehicles or bicycles.

## **VISITORS**

Students will not be permitted to bring visitors, guests, or younger children to school. Visitors will not be allowed on campus during business hours (7:45am – 3:45pm) for any reason other than to help support or guide students in their educational experience unless prior approval is made with administration. Visitors must sign in and receive a visitor tag at the front office.

# **STUDENT CODE OF CONDUCT**

Disciplinary actions are taken with the aim of supporting students in taking responsibility and being accountable for making things right and repairing harm caused to the best of their ability in each unique situation using the principles and processes of restorative justice. The district has authority and control over a student at school during the regular school day, at any school-related activity, regardless of time or location and while being transported in district-provided transportation. In order to protect the rights of all our students, it is important that parents and students understand what behavior is unacceptable at RRJSHS and the consequences of misbehavior.

### ***Affection***

Any inappropriate public display (kissing, sitting on each other's lap, laying on each other, hugging for an extended period of time, necking, petting, etc.) Individual classrooms may have an even stricter classroom PDA policy. No romantic relationships between Jr. High School Students and Sr. High School Students on Rogue River School District Property and/or Busses/Transportation Vehicles.

### ***Alcohol and/or Drugs***

Using, possessing, ingesting, selling, distributing, or being under the influence of alcohol, drugs, other intoxicants or any substance portrayed as a drug, possession of any drug paraphernalia. A dangerous drug is defined as: any drug obtainable with or without a prescription that has been used in a manner dangerous to the health of the user. This includes, but is not limited to alcohol, marijuana, cocaine, heroin, stimulants, depressants, hallucinogens and other substances which, under the circumstance in which it is used, or attempted to be used, is readily capable of harmful effects on the student's health.

### ***Arson***

Using fire to destroy or attempting to destroy property.

### ***Assault***

Physical attack on another person. Intentionally, knowingly or recklessly, or with criminal negligence causing physical injury to another.

### ***Automobile Misuse***

Misusing an automobile on school property - speeding, unsafe driving, violating parking or vehicle use regulations, sitting in or on a vehicle, playing car stereo or radio. Using the car to leave during closed campus hours.

### ***Backpacks***

Backpacks may not be left unattended in the halls or commons.

### ***Bullying***

Unwanted aggressive behavior among school aged children that involves a real or perceived power imbalance. It is a repeated behavior that hurts another person either physically or mentally.

### ***Bus Misconduct***

Not following bus rules or directions of the bus driver. Drivers will review bus rules at the beginning of the year and answer any questions about the rules throughout the year.

### ***Cellular Phones/Pagers/Electronic Devices***

All cell phones, pagers, and all other electronic devices must be turned off and out of sight during class time. Electronic devices in classroom are allowed upon Teacher approval.

### ***Cheating***

Deliberately attempting to deceive by copying another student's assignments or tests or using instructional materials without permission.

### ***Closed Campus***

Leaving school property without approved, pre-arranged permission on file in the school office.

### ***Cyber bullying***

Any form of harassment using electronic devices, commonly known as "cyber bullying" by students or third parties is prohibited and will not be tolerated in the district. Cyber bullying is the use of any electronic communication device to convey a message in any form (text, image, audio, and video) that defames, intimidates, harasses, or is otherwise intended to harm, insult, or humiliate another in a deliberate, repeated, or hostile manner.

***Defiance of Authority/Insubordination***

Refusal to cooperate with reasonable requests of school personnel.

***Destruction of Property***

Destroying, or causing to be destroyed, property other than your own.

***Disorderly Conduct***

Behavior which is disruptive to the educational procedure of the school; includes profanity and obscene behavior.

***Disruptive Appearance/Student Dress***

Dress and grooming are primary responsibilities of students and parents/guardians. We aspire to prepare students for a professional dress code of their future employment. See "Dress and Grooming" for further details.

***Explosive Devices***

Using, threatening to use, possessing, or selling explosive devices; this includes making bomb threats and possession and/or use of fire crackers or smoke bombs.

***Extortion***

Demanding money or something of value (includes lunches) from another person in return for protection from violence or threat of violence.

***Fighting***

Mutual confrontation, verbal or physical between two or more persons. Any student choosing to watch or film a fight will face consequences.

***Fire Starting Equipment***

Bringing on to Rogue River School District property or possessing any of the following, is prohibited: matches, lighters, road flares, fuses, or any other device capable of starting fires.

***Forgery / Academic Integrity***

Writing or giving false or misleading information to school officials by forging parent's, guardian's or any other person's signature on any letter or other school document, cheating, plagiarizing, turning in another person's papers, projects, computer programs, etc., as the student's own, and/or any other misrepresentation of the truth.

***Gambling***

Participating in games of chance for the purpose of exchanging money, property, or services.

***Gang Behavior***

No gang or gang-related activities of any kind will be permitted. A gang is defined as any group of two or more persons whose purposes include the commission of illegal acts.

***Harassment***

Includes language or behavior which insults, ridicules, or torments another person.

***Hazing***

To initiate or discipline (fellow students) by means of horseplay, practical jokes, and tricks, often in the nature of humiliating or painful ordeals.

***Internet***

Misusing existing computer technology guidelines as outlined in the parent authorization form (a copy of this form is included in this handbook for reference). Specifically, internet guidelines refer to those computer services designed to provide a network of information for educational and research purposes. Internet allows opportunity to communicate with many people, share information, and access vast, diverse and unique resources.

***Intimidation/Menacing***

An intentional, serious threat by word or act (including physical and/or verbal bullying/threatening), which places another person in fear of imminent serious physical injury (ORS 339.250(3)). This includes, but is not limited to, words or conduct directed toward another person because of their race, gender, color, religion, national origin or sexual orientation.

***Instigation of Disruption***

Directly or indirectly promoting another person to disrupt the school environment or lying about another student creating disruption.

***Lewd Conduct***

Indecent exposures and/or the use of obscenity, profanity, whether oral, written, or gestured.

***Lying***

A student who willfully or knowingly makes false statements.

***Plagiarism***

Taking ideas, writings, etc. from another source and passing them off as one's own. College treats plagiarism severely with penalties that range from failure of a class to expulsion.

***Recklessly Endangering***

Reckless, unintentional conduct which creates substantial risk of physical injury to another person and/or self.

***Sexual Harassment***

Sexual harassment by staff, students, Board members, school volunteers, parents, school visitors, service contractors or others engaged in district business is strictly prohibited in the district. District includes district facilities, district premises and non-district property if the student or employee is at any district-sponsored, district-approved or district-related activity or function, such as field trips or athletic events where students are under the control of the district or where the employee is engaged in district business.

Sexual harassment of students means unwelcome sexual advances, request for sexual favors and other verbal or physical conduct of a sexual nature when:

1. The conduct or communication has the purpose or effect of demanding sexual favors in exchange for benefits;
2. Submission to or rejection of the conduct or communication is used as the basis for educational decisions affecting a student or employment or assignment of staff;
3. The conduct or communication is so severe, persistent or pervasive that it has the purpose or effect of unreasonably interfering with a student's educational performance or with an employee's ability to perform his/her job; or creates an intimidating, offensive or hostile educational or working environment. Relevant factors to be considered will include, but not be limited to, did the individual

view the environment as hostile; was it reasonable to view the environment as hostile; the nature of the conduct; how often the conduct occurred and how long it continued; age and sex of the complainant; whether the alleged harasser was in a position of power over the student or staff member subjected to the harassment; number of individuals involved; age of the alleged perpetrator, where the harassment occurred; and other incidents of sexual harassment where the harassment occurred; and other incidents of sexual harassment at the school involving the same or other students or staff.

Building Principals, Dean, the compliance officer and the superintendent have responsibility for investigations concerning sexual harassment. All complaints and other reported incidents shall be investigated. The investigator shall be a neutral party having had no involvement in the complaint presented.

**Step I** Any sexual harassment information (complaints, rumors, etc.) shall be presented to the building principal, compliance officer or superintendent. All such information shall be reduced to writing and will include the specific nature of the sexual harassment and corresponding dates.

**Step II** The district official receiving the information or complaint shall promptly initiate an investigation. He/She will arrange such meetings as may be necessary to discuss the issue with all concerned parties within (five) working days after receipt of the information or complaint. All findings of the investigation, including the response of the alleged harasser, shall be reduced to writing.

The district official(s) conducting the investigation shall notify the complainant (in writing) when the investigation is concluded. The parties will have an opportunity to submit evidence and a list of witnesses.

(A copy of the notification letter) (The date and details of notification to the complainant), together with any other documentation related to the sexual harassment incident, including disciplinary action taken or recommended, shall be forwarded to the superintendent.

**Step III** If a complainant is not satisfied with the decision at Step II, he/she may submit a written appeal to the superintendent or designee. Such appeal must be filed writing (10) working days after receipt of the Step II decision.

The superintendent or designee will arrange such meetings with the complainant and other affected parties as deemed necessary to discuss the appeal. The superintendent or designee shall provide a written decision to the complainant within (to) working days.

**Step IV** If a complainant is not satisfied with the decision at Step III, he/she may submit a written appeal to the Board. Such appeal must be filed within (10) working days after receipt of the Step III decision. The Board shall, within (20) work days; conduct a hearing at which time the complainant shall be given an opportunity to present the appeal. The Board shall provide a written decision to the complainant within (10) working days following completion of the hearing.

**Step V** If the complainant is not satisfactorily settled at the Board level, the employee may appeal to the U.S. Department of Labor, Equal Employment Opportunity Commission or Oregon Bureau of Labor, Equal Employment Opportunity Commission or Oregon Bureau of Labor and Industries; the student may appeal to the Regional Civil Rights Director, U. S. Department of Education, Office for Civil Rights, Region X, 915 2<sup>nd</sup> Ave., Room 3310, Seattle, WA 98174-1099. Additional information regarding filing of a complaint may be obtained through the building principal, compliance officer or superintendent.

- Changes to the above procedure may be made if an administrator is named in the complaint or reported incident.
- Confidentiality will be maintained. The educational assignments or study environment of the student shall not be adversely affected as a result of the good faith reporting of sexual harassment.
- Students or parents with complaints not covered by this student handbook should contact the principal.

### ***Tardiness***

Arriving late to class or school. A student is considered absent if more than 10 minutes late. Three tardies equal one unexcused absence.

### ***Theft***

Taking, giving, or receiving property not belonging to you.

### ***Tobacco***

Use and/or possession of any tobacco substance at school or any school activity, function, or event. In accordance with Oregon Law, any person under age 21 possessing a tobacco product commits a Class D violation and is subject to a court imposed fine up to \$75 as provided by ORS 167.400. Any person who distributes, sells or causes to be sold, tobacco in any form or a tobacco burning device, to a person under 21 years of age commits a Class A violation and is subject to a fine of not less than \$100 and not exceeding \$600 as provided by ORS 163.575.

### ***Trespassing***

Being on property of which you have not been granted authority to be present.

### ***Truancy/Absence (Unexcused)***

Being absent from class without an official excuse.

### ***Vandalism***

Intentionally damaging, defacing, (including tagging/graffiti), or destroying property. It is each student's responsibility to show respect for all district property. Any student who willfully damages or defaces district property will be disciplined. Vandalism is the willful or malicious destruction or defacement of public or private property. The student and the parent or parents having legal custody of the student will be liable for the amount of the assessed damages not to exceed \$5000 plus costs if legal action is required (ORS 339.270).

### ***Weapons***

Students shall not bring, possess, conceal or use a weapon (or facsimile of a weapon) on or at district property, activities under the jurisdiction of the district or interscholastic activities administered by a voluntary organization approved by the State Board of Education. Weapons may include, but not be limited to, knives, metal knuckles, straight razors, noxious, irritating or poisonous gases, poisons, drugs, or other items fashioned with the intent to use, sell, harm, threaten or harass students, staff members, parents and patrons. Prohibited weapons possessed on or about a person while on district property are subject to seizure or forfeiture.

#### **Weapons include:**

1. "Dangerous weapon" – any weapon, device, instrument, material or substance, which under the circumstances in which it is used, attempted to be used or threatened to be used is readily capable of causing death or serious physical injury.

2. "Deadly weapon" – any instrument, article or substance specifically designed for presently capable of causing death or serious physical injury.
3. "Firearm" – any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive, frame or receiver of any such weapon, any firearm silencer.
4. Destructive device – any device with an explosive, incendiary or poison gas component or any combination of parts either designed or intended for use in converting any device into any destructive device or from which a destructive device may be readily assembled. A destructive device does not include any device which is designed primarily or redesigned primarily for use as a signaling, pyrotechnic, line throwing, safety or similar device.

In accordance with the federal Gun-Free School Zone Act, possession or discharge of a firearm in a school zone is prohibited. A "school zone", as defined by federal law means, in or on school grounds or within 1,000 feet of school grounds.

In accordance with Oregon law, the superintendent may request that the driving privileges of the student or the right to apply for driving privileges be suspended for no more than one year for any student who has been expelled for bringing a weapon to school or suspended or expelled at least twice for assaulting or menacing a district employee or another student, for willful damage or injury to district property or for use of threats, intimidation, harassment or coercion against a district employee or another student. A second such request for subsequent violation may result in suspension of driving privileges or the right to apply for driving privileges until the student is age 21. A meeting with the parent or guardian will be held prior to submitting such a request to the Department of Transportation.

A student may appeal district decisions regarding driving privileges under established due process procedures for suspensions and expulsions.

**Possible Disciplinary Action for any of the above Incidents**

1. Conference
2. Parent Contact and conference
3. Work detail (upon parent approval)
4. Peer Mediation
5. In-School Discipline
6. After School Detention
7. In-School Suspension
8. Suspension

After School Detention, Lunch Detention and/or Community Service may be assigned as a disciplinary consequence or as an alternative to suspension. Athletes who miss or skip Detention will be declared ineligible for one game rather than receive in-school suspension. It is understood that all disciplinary actions may involve the parent. A parent is encouraged to contact the school if they should have any questions about a disciplinary matter. It is important that students, parents, and the school, work in close harmony to change inappropriate behavior.

<b>FEES</b>
-------------

All fees must be paid, in full, before or up to the first day of participation in many classes. No student is exempt from charges for lost or damaged books, locks, materials, supplies, and equipment. *In accordance with the law (ORS 339.260 and 339.270) and with Board policy, the district shall withhold the grade reports, diploma and records of any student or former student who has any outstanding fees.* Documents withheld will be released upon payment of the debt. Registration fees and classes requiring fees before participation are listed below.

**2018-2019 REGISTRATION FEES:**

**Annual Fees**

Car Registration (students driving on campus)	\$10.00
Student Body Card	\$10.00

**Class Fees**

Art	\$15.00
Metals	\$15.00
PE Uniform	\$12.00
(you can supply a green shirt and black shorts for your student from home)	
Credit Retrieval/Online Lab	\$5.00
(you can supply your own earphones from home)	

**Misc. Fees**

Failure to check-out (on last day of school)	\$ 25.00
Handbook Replacement	\$ 10.00
Senior High Sport User Fee (per sport/per season)	\$100.00
Jr High Sport User Fee (per sport/per season)	\$ 40.00

# GENERAL INFORMATION

## ASSEMBLIES

Assemblies are a valuable part of our educational program. A variety of assemblies are provided to complement our academic and activity program. Student groups may request assemblies through the building administration who will turn the approved request over to the Activities Coordinator. The request should include: purpose, schedule of events, time and name of sponsoring organization, staging, and equipment. The administration reserves the right to cancel a request or adjust the program. The key to successful assemblies is the behavior of our students. Students conduct in assemblies must meet the same standard as in the classroom. A student who does not abide by the district's Student Code of Conduct during an assembly shall be subject to disciplinary action.

## DAILY BULLETIN

A school bulletin is published daily and includes a weekly sports activity schedule. It is posted on the Rogue River Junior/Senior High School website/Facebook Page and is accessible from Family Link. The daily bulletin is announced daily over the intercom to students and staff and emailed to all with an email on file.

## DANCES

**High School Students:** Students attending school-sponsored dances must be enrolled at Rogue River Junior/Senior High School or have a guest pass in order to enter the dance. No guest over **19 years of age** will be permitted to attend any Rogue River Junior/Senior High School dances. Rogue River Junior/Senior High School students will be required to show their student I.D. card in order to be admitted to the dance. Guests must be registered by the student host 1 week in advance of the dance and must be approved by administration. The student host will be notified of the approval or denial no later than 1 week prior to the dance. Guest registration forms are available on the District website. Dances usually end at 11:00pm. Junior High School students are not permitted at High School dances. High school students are not permitted at Junior High School dances. Once a student leaves a dance, he or she may not return.

**Junior High School Students:** *Students attending school-sponsored dances must be enrolled at Rogue River Junior/Senior High School.* Junior High School dances will be held on different dates from Senior High School dances. Once a student leaves a dance, he or she may not return. Junior High School students are not permitted to have guests attend Junior High School dances which are sponsored by the school.

## EARLY DISMISSAL/LATE ARRIVAL

This section would apply only to students on an IEP, and juniors or seniors with an authorized waiver. If applicable, a student would be expected to arrive prior to his scheduled class and leave following his/her last scheduled class. A student may remain on campus for academic/study reasons only.

## LOCKERS

Lockers belong to the school district and are under the control of the school administration. Students are allowed to use them as a convenience, but lockers **may be opened** at the discretion of the administration.

The school, its personnel, and the members of the School Board assume no responsibility for items left unsecured or stolen from lockers. Students are charged with the responsibility for their lockers upkeep. Every effort will be made to keep the lockers in proper repair. Any lock or lockers not operating properly should be reported to the office. Report any missing items immediately. The school insists that lockers not be used for storage of illegal items. Only school-issued locks may be used to secure lockers. Each student will have a locker and lock with a confidential combination. Students will be given their combination during registration. Students should not share the combination with others. Lockers are there to secure student property. Sharing lock combinations contributes to multiple problems for students. Any changes in assigned lockers must be approved and recorded. Students may not post external locker signs without permission of the activities director or administration.

## PERSONAL PROPERTY

Students are issued lockers to secure personal property and school property. The school is not responsible for damage or theft to student property left unsecured. It is the student's responsibility to have their combination lock secured and not set to be opened freely. In case of theft, every reasonable effort will be made to assist student(s) in recovery or location of missing items. Do not place valuables, jewelry, or large amounts of money in lockers. Such items should not be brought to school unless absolutely necessary and then secured in the office vault. Personal radios, iPods, MP3's, and CD's are not to be played during class time. Exceptions must be approved by teachers through administration. The school is not responsible for damage or theft to/from student vehicles.

## RESIDENCY REQUIREMENT

S.B. 215: Defines "person in a parental relationship" for the purpose of school district residency as "an adult who has physical custody of a child or resides in the same household as the child, interacts with the child daily, provides the child with food, clothing, shelter and incidental necessities and provides the child with necessary care, education and discipline." The definition does not include a person with a power of attorney or other written delegation if the person does not have other evidence of a parental relationship.

State policy and guidelines require students to live within the boundaries of each individual school district. Parents and or students may be required to show proof of residence upon enrolling. These requests may include a copy of a utility bill with full name, date, and current address, (requests may not be limited to utility bill).

## PARENT ADVISORY COUNCIL

The Parent Advisory Council's responsibility at Rogue River Junior/Senior High School is to assist in the continuing development of a strong instructional program, help shape and support our school's mission and vision and plan and coordinate school improvement. Our voting council is made up of teachers, students, support staff members, parents, and our high school principal. All parents are welcome to attend Parent Advisory

Council meetings. The Rogue River Junior/Senior High School Parent Advisory Council will meet monthly in the high school's Media Center. If you are interested in becoming a member or would like more information we encourage your interest and participation, please call the front office at 541-582-3297.

## MEDICAL

### COMMUNICABLE DISEASES

Parents of a student with a communicable or contagious disease are asked to telephone the principal so that other students who have been exposed to the disease can be alerted. A student with certain school restricted diseases is not allowed to come to school while the disease is contagious. This restriction is removed by the written statement of the local health officer or a licensed physician (with the concurrence of the local health officer) that the disease is no longer communicable to others in the school setting. For those diseases indicated by an asterisk (\*) below, the restriction may be removed after the parent provides a signed statement that a recognized treatment has been initiated. These diseases include chicken pox\*, diphtheria, measles, meningitis, mumps\*, lice infestations\*, whooping cough, plague, rubella, scabies\*, staph infections\*, strep infections\*, and tuberculosis. Parents with questions should contact the school office.

### IMMUNIZATIONS

All public school students must meet the requirements of the Oregon Immunization Law. Under the direction of the county health office, non-compliant students will be excluded from school. Excluded students are not permitted to return to school until they meet the requirements of the law. To meet immunization requirements a student must have on file with the school:

1. Records with dates showing that he or she has the minimum immunizations (or)
2. A medical exemption form signed by a physician (or)
3. A non-medical exemption form signed by the parent.

### MEDICATION

A **written request** for the district to administer prescription and nonprescription medication to students must be submitted to the front office and include: the written signed permission of the parent to include: the name of the student and medication, the route, dosage and frequency of administration and any other special instructions. Medication must be **brought to school by the parent** in its **original container**. The *Authorization for Medication Administration by School Personnel* and *Self Medication Agreement forms* may be obtained from the front office or on the high school website.

Medication not picked up by the parent within five school days of the end of the medication period or at the end of the school year, whichever occurs first, will be disposed of by the district.

### SELF MEDICATION

Self-medication of prescription and nonprescription medication for K-12 students will be allowed subject to the following: A parent (guardian) permission form must be submitted for self-medication of all prescription and nonprescription medications. In the case of prescription medications, permission from the physician or other licensed health care professional is also required. Such permission may be indicated on the prescription label. Building principal permission is required for all self-medication requests.

**Students may have in their possession only the amount of medication needed for that school day.** Sharing or borrowing medication is strictly prohibited. Permission to self-medicate may be revoked. Students may be subject to discipline, up to and including expulsion, as appropriate. Board Policy JHCD-AR.

## RECORDS

### EDUCATIONAL RECORDS - ACCESS/RELEASE

By law, both parents, whether married, separated or divorced, have access to the records of a student who is under 18 unless the district is provided evidence that there is a court order, state statute or legally binding document relating to such matters as divorce, separation or custody that specifically revokes these rights. Parents of a minor, or an eligible student (if 18 or older), may inspect and review educational records during regular district hours.

### REPORT CARDS

The school year is split into four nine week quarters. Each 18-week semester will be an equivalent of one half year's credit. During each semester, progress reports will be issued on a regular basis at the end of each 4.5-week period. Report Cards will be issued every nine weeks at the end of each quarter.

### SOCIAL SECURITY NUMBER

The provision of the student's social security number is voluntary and will be included as part of the students permanent record only as provided by the eligible student or parent.

### TRANSCRIPTS/CREDIT ANALYSIS

At any time, a student may request a copy of his/her credit analysis from the registrar. This will indicate type of diploma, current accumulated credits, grade history, and required as well as remaining credits. To request a copy of your transcript, see the Registrar.

**ROGUE RIVER Junior/Senior HIGH SCHOOL**  
***Electronic Communications System Acceptable Use Administrative Regulation***  
**STUDENT AGREEMENT**

The student agreement will remain in effect while the student is enrolled at Rogue River Junior/Senior High School.

**Student Section**

Student Name \_\_\_\_\_ Grade \_\_\_\_\_

(Please Print)

School \_\_\_\_\_

I have read Rogue River School District No.35's Electronic Communications System Acceptable Use Administrative Regulation and agree to abide by its provisions. I understand that violation of these provisions will result in discipline up to and including expulsion from school and/or suspension or revocation of my access to RRSD35-NET and related privileges and/or referral to law enforcement officials.

Student Signature \_\_\_\_\_

---

**Sponsoring Parent**

I have read Rogue River School District No. 35's Electronic Communications System Acceptable Use administrative regulation. In consideration for the privilege of using RRSD35-NET and in consideration for having access to the public networks, I hereby release the district, its operators and any institutions with which they are affiliated from any and all claims and damages of any nature arising from my, or my student's use, or inability to use, the system including, without limitation, the type of damages identified in the district's policy and administrative regulation.

- Yes, I give my permission for my student to use RRSD35-NET
- No, I do not give my permission for my student to use RRSD35-NET

Name of Parent/Guardian \_\_\_\_\_

(Please Print)

Signature of Parent \_\_\_\_\_ Date \_\_\_\_\_

Home Address \_\_\_\_\_

Phone Number \_\_\_\_\_

(Home)

(Cell)

# Rogue River Junior/Senior High School

## Creating a Respectful Environment Everyone Deserves

### Expected School-Wide Behavior

Location	Be Safe	Be Respectful	Be Responsible
Assemblies	<ul style="list-style-type: none"> <li>Enter and exit bleachers in an orderly manner</li> </ul>	<ul style="list-style-type: none"> <li>Be considerate of those around you</li> <li>Be attentive to the presenter</li> </ul>	<ul style="list-style-type: none"> <li>Report directly back to class after assembly</li> <li>Leave discreetly and only when necessary</li> </ul>
Playing Fields	<ul style="list-style-type: none"> <li>Non-contact games</li> <li>No dangerous stunts</li> <li>Practice good sportsmanship</li> </ul>	<ul style="list-style-type: none"> <li>Use positive language</li> <li>Help keep the fields clean</li> </ul>	<ul style="list-style-type: none"> <li>Use playing fields for weather appropriate activities</li> </ul>
Parking Lot	<ul style="list-style-type: none"> <li>Follow the rules of the road</li> <li>Be aware of pedestrians and cyclists</li> <li>Follow the speed limit</li> </ul>	<ul style="list-style-type: none"> <li>Park correctly in proper areas</li> <li>Give the right of way to pedestrians</li> <li>Pick up trash in the parking lot</li> </ul>	<ul style="list-style-type: none"> <li>Report vandalism and theft</li> <li>Refrain from hanging out</li> </ul>
Gym	<ul style="list-style-type: none"> <li>Use the gym only under supervision of an adult</li> <li>Exit through the bus hall doors during school hours, not the main doors</li> </ul>	<ul style="list-style-type: none"> <li>Use positive language</li> <li>Help keep the area clean</li> </ul>	<ul style="list-style-type: none"> <li>Use the gym at appropriate times with permission</li> <li>Avoid hanging out</li> </ul>
Cafeteria & Eating Areas	<ul style="list-style-type: none"> <li>Walk</li> <li>Clean up spills</li> <li>Clean up your area</li> </ul>	<ul style="list-style-type: none"> <li>Allow everyone to enjoy their lunch time</li> </ul>	<ul style="list-style-type: none"> <li>Wait in line patiently</li> <li>Keep all food and drink in the cafeteria</li> </ul>
Restroom	<ul style="list-style-type: none"> <li>Use toilet, sink, towels, and soap appropriately</li> <li>Appropriately dispose of waste products</li> </ul>	<ul style="list-style-type: none"> <li>Respect privacy</li> <li>Leave promptly</li> <li>Keep facilities clean for everyone</li> </ul>	<ul style="list-style-type: none"> <li>Clean up after yourself</li> <li>Report problems</li> <li>Use restrooms only when needed</li> </ul>
Everywhere, all the time	<ul style="list-style-type: none"> <li>Walk</li> <li>Be aware of others moving through the halls</li> <li>Report accidents to the office</li> </ul>	<ul style="list-style-type: none"> <li>Treat others and property with respect</li> <li>No PDA</li> <li>Keep language appropriate</li> <li>Use indoor volume</li> </ul>	<ul style="list-style-type: none"> <li>Clean up after yourself</li> <li>Stay positive and calm</li> <li>Get help when the situation arises</li> </ul>